FLORENCE
≡ CORPORATION

2019 FULL LINE PRODUCT CATALOG

CENTRALIZED MAIL & PACKAGE SOLUTIONS

Your Trusted Partner in Centralized Mailbox Design Since 1934

Florence has been the innovator in centralized mail delivery equipment from the beginning. Since our first mailbox patent in 1934, we have developed our product lines to provide the best solutions for mail and package management systems that comply with both USPS and building regulations. Design and construction professionals know they can trust Florence to provide the right solution that complies with the requirements of the project.

Our portfolio of products covers centralized mail and package delivery applications for many different architectural styles; providing both standard pre-configured and custom configurable options in multiple popular powder coat color finishes.

As a long-time strategic supplier to the U.S. Postal Service, Florence has in-depth knowledge of postal regulations and operational requirements...making us your trusted partner! Over the last 15 years, Florence has received six separate supplier awards from the USPS including Quality Supplier, Supplier Excellence and Supplier Innovation.

With a nationwide network of Authorized Florence Dealers, you have local access to our knowledgeable product experts who can help you navigate local codes and accessibility requirements, as well as postal regulations for your new construction or renovation project.

Whether you want to do-it-yourself or prefer to have someone help you every step of the way, Florence has a solution just for you!

Cluster Box Units and Accessories 4

Pedestal-mounted Cluster Box Units are USPS approved centralized mail delivery equipment for all residential and commercial uses

STD-4C Mailboxes and Accessories 10

Wall-mounted STD-4C mailboxes are USPS approved for all residential and commercial uses

Mailbox Accessories 34

Accessories for mailrooms or other private applications

Replacement Mailboxes 36

STD-4B+ mailboxes are approved by USPS for 1:1 replacement projects or private delivery

Resources 46

Cluster Box Units
& Outdoor Parcel Lockers

Cluster Box Unit
CBU - vital™

Cluster Box Accessories
CBU - vogue™

Outdoor Parcel Locker
OPL - valiant™

CBU - vital™
1570-16 DB

CBU - vogue™
1570-8T6 V2 DB

OPL - valiant™
1590-T1 DB

USPS APPROVED

Florence "F" Series CBU is Officially Licensed by the US Postal Service

UNITED STATES POSTAL SERVICE ★ ★ EST. 1775 ★ ★ OFFICIAL LICENSED PRODUCT

The Florence vital™ 1570 series CBU line is an Officially Licensed CBU product of the US Postal Service for centralized mail delivery.

License #1CDSEQ-08-B-0012

Thoughtful planning ensures CBUs blend nicely into your community, creating a common gathering space for you and your neighbors

Conveniently located in a centralized area of your single or multifamily community

Furnishing residents with secure, cost effective solutions for mail and package delivery

Providing most efficient method of mail and package delivery to your community

Decorative accessories dress up standard units to complement your community's architectural style

Florence Dealers provide turnkey solutions, integrating USPS Approved Cluster Box Units & Outdoor Parcel Lockers into your community

See how proper planning mixed with good design results in beautiful communities.

Visit www.florencemailboxes.com/case-studies

Cluster Box Units

FEATURES & OPTIONS

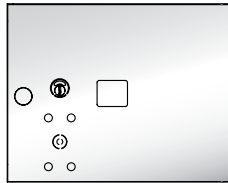### CBU STANDARD COMPARTMENT SIZES

All CBU models are USPS Approved and pre-configured with standard tenant and parcel locker compartment heights which meet specific USPS regulations.

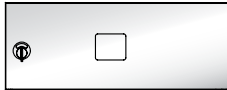Note: All OPL parcel locker compartments are 19-5/8" H x 12" W
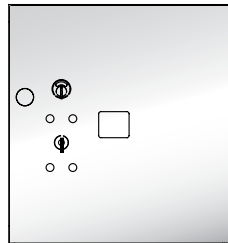
Tenant Compartment
3" H x 12" W

Tenant Compartment
4-3/4" H x 12" W

Double High Tenant Compartment
6-1/2" H x 12" W

Parcel Locker Compartment
9-7/8" H x 12" W

Parcel Locker Compartment
13-3/8" H x 12" W
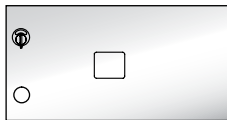
DOOR ID OPTIONS

Decals: All CBUs come standard with silver adhesive decals which are 1-1/2"H x 1-3/4"W. Black lettering can contain up to five characters (alpha and numeric) per decal.

Engraving: Custom engraving utilizes the USPS Standard US Block font and is 3/4" tall. All engraving can include up to 12 characters on one or two lines.

COLOR OPTIONS

All cluster box unit types are available in six different architectural color options; all in a durable, powder coat finish.

Black (BK)

Dark Bronze (DB)

Forest Green (FG)

Sandstone (SD)

White (WH)

Postal Grey* (PG)

*Note: Postal Grey is USPS Approved for replacement only and is not intended for new installations.

PRODUCT DESIGN & SECURITY FEATURES

Sloped top for moisture runoff

Standard silver adhesive identification decals contain up to five characters *(engraving optional)*

Fully integrated parcel locker(s) with key trapping lock

Easy release handle to open master gate

Heavy-duty tenant cam lock with three keys

Rugged, weather-resistant powder coat finish in six architectural colors

Interlocking, overlapping seams and tight clearances to prevent prying

Integrated Outgoing Mail Slot with weather protection hood

Convenient solid aluminum integrated outgoing mail collection compartment prepped for USPS Arrow Lock
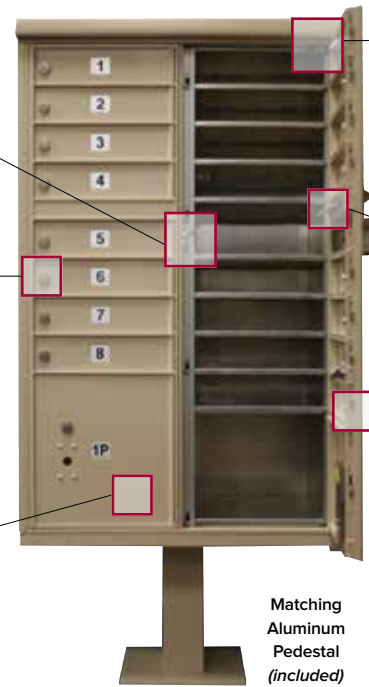
Stainless steel hold open door catch on each side of master gate

Aluminum comb prevents mail fishing in outgoing mail collection compartment

Heavy duty cam latches through frame for added security

Matching Aluminum Pedestal
(included)

vital™ Cluster Box Units

Pre-configured units include parcel lockers and outgoing mail collection to be used alone or in large groupings. Pedestal included ensures mailboxes and parcel lockers comply with USPS installation regulations. Available in six architectural colors (see page 7).

USPS APPROVED

48"						
28"						
15"						
Concrete						
	1570-8XX	1570-12XX	1570-16XX	1570-13XX	1570-4T5XX	1570-8T6XX

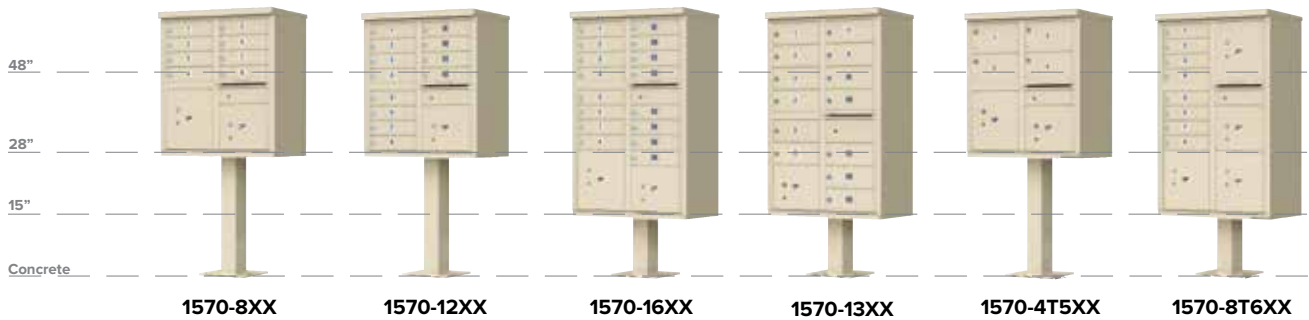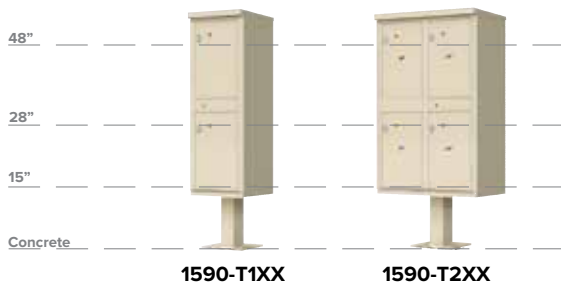| MODEL #	CBU TYPE	INSTALLED HEIGHT	INSTALLED WIDTH	INSTALLED DEPTH	PEDESTAL HEIGHT	WEIGHT (LBS)	STANDARD TENANT COMPARTMENT DIMENSIONS	MAILBOX COMPARTMENTS	PARCEL LOCKERS
1570-8XX	vital™ Type I CBU	62"	30-1/2"	18"	28-1/2"	144	3"H x 12"W x 15"D	8	2
1570-12XX	vital™ Type II CBU	62"	30-1/2"	18"	28-1/2"	144	3"H x 12"W x 15"D	12	1
1570-16XX	vital™ Type III CBU	62"	30-1/2"	18"	14-1/2"	175	3"H x 12"W x 15"D	16	2
1570-13XX	vital™ Type IV CBU	62"	30-1/2"	18"	14-1/2"	167	4-3/4"H x 12"W x 15"D	13	1
1570-4T5XX	vital™ Type V CBU	62"	30-1/2"	18"	28-1/2"	145	6-1/2"H x 12"W x 15"D	4	2
1570-8T6XX	vital™ Type VI CBU	62"	30-1/2"	18"	14-1/2"	176	3"H x 12"W x 15"D	8	4

Note: Exchange "XX" in Model # above for two-digit color reference: Black=BK Dark Bronze=DB Sandstone=SD Postal Grey=PG White = WH Forest Green = FG

valiant™ Outdoor Parcel Lockers

Industry unique package delivery system with key trapping locks can be used alone or with CBU installation to accomodate USPS-delivered packages in a secure locker.

USPS APPROVED

48"		
28"		
15"		
Concrete		
	1590-T1XX	1590-T2XX

UNITED STATES POSTAL SERVICE ★★ EST. 1775 ★★ OFFICIAL LICENSED PRODUCT ®

Florence "F" Series CBU is Officially Licensed by the US Postal Service

The Florence vital™ 1570 series CBU line is an Officially Licensed CBU product of the US Postal Service for centralized mail delivery.

License #1CDSEQ-08-B-0012

MODEL #	OPL TYPE	INSTALLED HEIGHT	INSTALLED WIDTH	INSTALLED DEPTH	PEDESTAL HEIGHT	WEIGHT (LBS)	STANDARD TENANT COMPARTMENT DIMENSIONS	MAILBOX COMPARTMENTS	PARCEL LOCKERS
1590-T1XX	valiant™ Type I OPL	62"	16"	18"	14-1/2"	100	19-5/8"H x 12"W x 15"D	0	2
1590-T2XX	valiant™ Type II OPL	62"	30-1/2"	18"	14-1/2"	139	19-5/8"H x 12"W x 15"D	0	4

Note: Exchange "XX" in Model # above for two-digit color reference: Black=BK Dark Bronze=DB Sandstone=SD Postal Grey=PG White = WH Forest Green = FG

PRODUCT SELECTIONS

vogue™ Cluster Box Accessories

Dress up the basic CBU and OPL with decorative accessories to complement your neighborhood. Color coordinating caps and pedestal covers are offered in two styles.

CLASSIC

| 1570-8VXX | 1570-12VXX | 1570-16VXX | 1570-13VXX | 1570-4T5VXX | 1570-8T6VXX | 1590-T1VXX | 1590-T2VXX |

TRADITIONAL

| 1570-8V2XX | 1570-12V2XX | 1570-16V2XX | 1570-13V2XX | 1570-4T5V2XX | 1570-8T6V2XX | 1590-T1V2XX | 1590-T2V2XX |

MODEL #	CBU/VOGUE COMBO TYPE	INSTALLED HEIGHT	INSTALLED WIDTH	INSTALLED DEPTH	WEIGHT (LBS)	STANDARD TENANT COMPARTMENT DIMENSIONS	MAILBOX COMPARTMENTS	PARCEL LOCKERS
1570-8VXX	Classic Type I CBU Combo	65-1/8"	33-7/8"	21-3/8"	182	3"H x 12"W x 15"D	8	2
1570-12VXX	Classic Type II CBU Combo	65-1/8"	33-7/8"	21-3/8"	182	3"H x 12"W x 15"D	12	1
1570-16VXX	Classic Type III CBU Combo	65-1/8"	33-7/8"	21-3/8"	206	3"H x 12"W x 15"D	16	2
1570-13VXX	Classic Type IV CBU Combo	65-1/8"	33-7/8"	21-3/8"	198	4-3/4"H x 12"W x 15"D	13	1
1570-4T5VXX	Classic Type V CBU Combo	65-1/8"	33-7/8"	21-3/8"	183	6-1/2"H x 12"W x 15"D	4	2
1570-8T6VXX	Classic Type VI CBU Combo	65-1/8"	33-7/8"	21-3/8"	207	3"H x 12"W x 15"D	8	4
1590-T1VXX	Classic Type I OPL Combo	65-1/8"	19-5/8"	21-3/8"	124	N/A	0	2
1590-T2VXX	Classic Type II OPL Combo	65-1/8"	33-7/8"	21-3/8"	182	N/A	0	4
1570-8V2XX	Traditional Type I CBU Combo	71-3/8"	31-5/8"	18-1/2"	177	3"H x 12"W x 15"D	8	2
1570-12V2XX	Traditional Type II CBU Combo	71-3/8"	31-5/8"	18-1/2"	177	3"H x 12"W x 15"D	12	1
1570-16V2XX	Traditional Type III CBU Combo	71-3/8"	31-5/8"	18-1/2"	203	3"H x 12"W x 15"D	16	2
1570-13V2XX	Traditional Type IV CBU Combo	71-3/8"	31-5/8"	18-1/2"	195	4-3/4"H x 12"W x 15"D	13	1
1570-4T5V2XX	Traditional Type V CBU Combo	71-3/8"	31-5/8"	18-1/2"	178	6-1/2"H x 12"W x 15"D	4	2
1570-8T6V2XX	Traditional Type VI CBU Combo	71-3/8"	31-5/8"	18-1/2"	204	3"H x 12"W x 15"D	8	4
1590-T1V2XX	Traditional Type I OPL Combo	71-3/8"	17-3/8"	18-1/2"	119	N/A	0	2
1590-T2V2XX	Traditional Type II OPL Combo	71-3/8"	31-5/8"	18-1/2"	178	N/A	0	4

Note: Exchange "XX" in Model # above for two-digit color reference: Black=BK Dark Bronze=DB Sandstone=SD Postal Grey=PG White = WH Forest Green = FG

STD-4C Mailboxes & Parcel Lockers

FLEXIBILITY TO MEET YOUR NEEDS

versatile™ 4C Mailbox Suites

Versatility is the key to good design when planning for single or multifamily residential or commercial projects

135 preconfigured designs plus customizable configurations make it easy to design a centralized mail area just right for your project

USPS Approved and ADA Compliant designs are critical components of a functional mailroom

Online resources provide a design configurator, BIM models and specifications easily accessible for download into your project plans

Secure solutions for mail and package delivery are important to residents

Florence Dealers provide turnkey solutions, integrating USPS Approved STD-4C Mailbox Suites into your next project
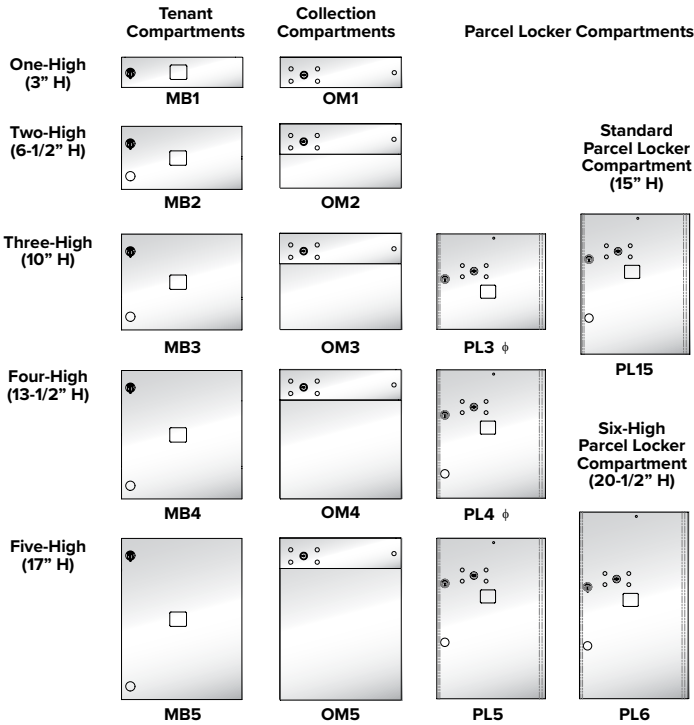
versatile™ 4C Mailboxes & Parcel Lockers

FEATURES & OPTIONS

MAIL, OUTGOING MAIL & PARCEL LOCKER COMPARTMENT SIZES

	Tenant Compartments	Collection Compartments	Parcel Locker Compartments	
One-High (3" H)	MB1	OM1		
Two-High (6-1/2" H)	MB2	OM2		Standard Parcel Locker Compartment (15" H)
Three-High (10" H)	MB3	OM3	PL3 ⌀	PL15
Four-High (13-1/2" H)	MB4	OM4	PL4 ⌀	Six-High Parcel Locker Compartment (20-1/2" H)
Five-High (17" H)	MB5	OM5	PL5	PL6

⌀ For Private Delivery, unless parcel locker ratio exceeds requirement - see below for full details

⌀ To satisfy the USPS STD-4C 1:10 parcel locker to mailbox ratio requirement, parcel lockers (PL) must meet a minimum compartment height of 15". If the total number of PL in the mailbox installation exceeds the 1:10 requirement, smaller PL may also be included. For example: If a project requires 200 mailboxes, than at least 20 PL with a minimum size of 15"H x 12"W x 15"D must be included. But, if you add more than 20 PL to the 200 mailboxes, than you may also choose to incorporate some smaller PL into the installation. Be sure to note PL height when utilizing only one 4C module type in your entire installation as not all built-in lockers are 15" H and may require addition of parcel only modules to meet the 1:10 requirements (e.g. 4C13D-16).

DOOR ID OPTIONS

Decals: All 4C modules come standard with silver adhesive decals which are 1-1/2"H x 1-3/4"W. Black lettering can contain up to five characters (alpha and numeric) per decal.

Engraving: Custom engraving utilizes the USPS Standard US Block font and is 3/4" tall. All engraving can include up to 12 characters on one or two lines.

COLOR OPTIONS

Customize your 4C module with one of eight different architectural color options, all in a durable, powder coat finish.

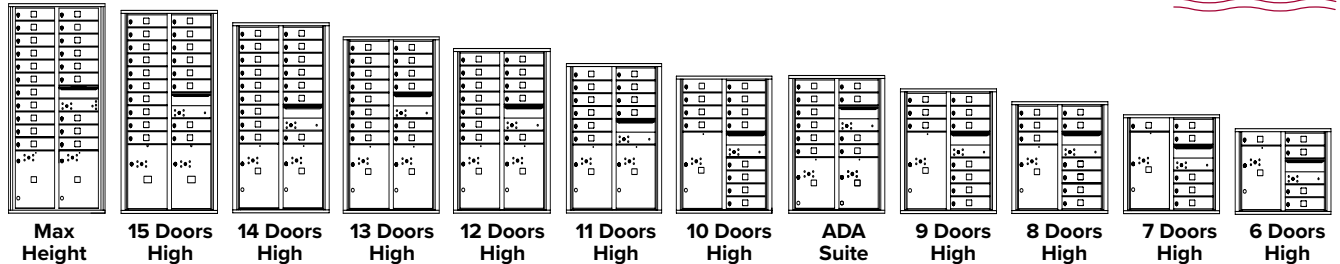| Antique Bronze (AB)	Black (BK)	Dark Bronze (DB)	Gold Speck (GS)

Postal Grey (PG)	Sandstone (SD)	Silver Speck (SS)	White (WH)

Colors shown are representative of the actual powder coat finish but are limited by printing conditions and may vary slightly from finished product.

PRODUCT SELECTIONS

AVAILABLE IN 12 DIFFERENT HEIGHT OPTIONS

USPS APPROVED

| Max Height | 15 Doors High | 14 Doors High | 13 Doors High | 12 Doors High | 11 Doors High | 10 Doors High | ADA Suite | 9 Doors High | 8 Doors High | 7 Doors High | 6 Doors High |

The reference module images and charts on the following pages show the proper installation heights for Florence's versatile™ 4C mailboxes and parcel lockers to help your project comply with USPS installation and accessibility codes. Drawings shown are for your quick reference only. See following pages for details.

OPTIONAL ACCESSORIES

Collection Boxes   *See page 16*

These secure collection modules complement your mailbox installation and are designed for either postal or private collection of items such as x-rays, DVD/Blue Ray, books, etc.

Recycling Bins   *See page 17*

Keep the centralized mail center tidy by providing receptacles for the disposal of unwanted mail, or create a recycling center with these matching modules.

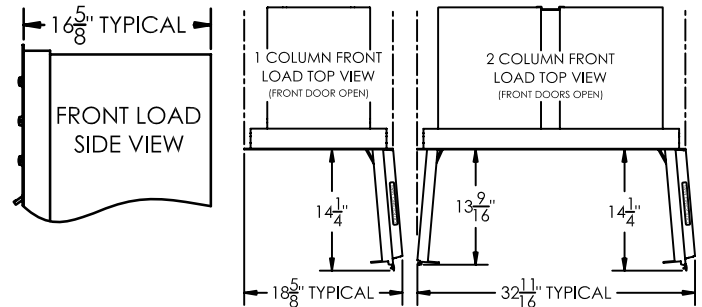**Key Keepers**   *See page 34*

Key Keepers securely provide access to important keys to only those authorized to use them. Prepared to accept a postal lock installed by local postal officials, key keepers may be converted to locks appropriate for private uses so staff can gain access to controlled areas.

Directories   *See page 35*

These surface-mounted directories can be used independently or installed next to any mailbox installation to neatly and alphabetically list the names of your residents. A clear plastic window, metal back plate, and blank ruled name cards are included with each directory.

TOP/SIDE VIEWS FOR ALL HEIGHTS

$16\frac{5}{8}$" TYPICAL

FRONT LOAD SIDE VIEW

1 COLUMN FRONT LOAD TOP VIEW
(FRONT DOOR OPEN)

2 COLUMN FRONT LOAD TOP VIEW
(FRONT DOORS OPEN)

$14\frac{1}{4}$"

$13\frac{9}{16}$"

$14\frac{1}{4}$"

$18\frac{5}{8}$" TYPICAL

$32\frac{11}{16}$" TYPICAL

Installation Alternatives
OPTIONS FOR STD-4C MOUNTING

RECESSED MOUNT
The most common way to install the 4C modules is into a wall. Florence makes installation easy by providing a Multi-Unit Connector Kit (MUCK) for each specified module. The MUCK eliminates the need for studs and pulls the units together tightly, reducing any potential gaps between modules.

SURFACE MOUNT
Single or double-wide 4C modules can be installed flush on a wall when utilizing the surface-mount collar option. This installation alternative is ideal for settings with limited wall depth.

The collar is easy to assemble with a slotted back which is designed for ease of installation. The collars are all aluminum construction in rugged, weather-resistant powder coat finishes and can be used indoors or out.

SM##D   **SM##S**
(Note: ## = selected suite height, e.g. SM14D)

PEDESTAL MOUNT
Mounting a USPS Approved 4C module on a pedestal is not a Postal approved installation alternative, but is an excellent solution for any private delivery application. Pedestals are designed to ensure the selected module is installed at a standard accessible height. For pedestal mounted module numbers, simply add "P" to the end of the front-load 4C module numbers in the 4C suites section on pages 20-31

PRIVATE DISTRIBUTION
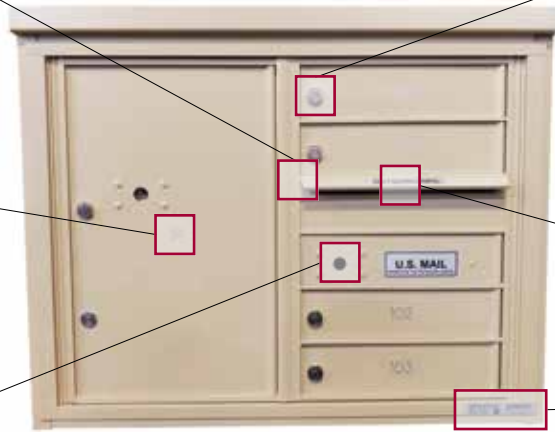**NOT USPS APPROVED**

PRODUCT DESIGN & SECURITY FEATURES

Interlocking, overlapping seams to prevent prying

Standard decals or 3/4" H engraving

Solid aluminum integrated outgoing mail collection compartment prepared for USPS installed Arrow Lock

Fully integrated parcel locker(s) with key trapping lock

Easy release handle to open master gate

Rugged, weather-resistant powder coat finish

Heavy duty tenant cam lock with three keys

Integrated Outgoing Mail Slot with weather protection hood

Product and manufacturer ID serial tag

Stainless steel hold open door catch on each side of master gate

Aluminum comb prevents mail fishing in outgoing mail collection compartment

Heavy duty cam latches through frame for added security

Collection Boxes
FOR LETTERS OR PACKAGES

Use this secure product for the collection of outgoing mail in the form of letters or small packages. The patent pending hopper mechanism and collection box door ensure contents remain safe and secure. Designed to be suitable for indoor or outdoor use, it can be mounted on a pedestal, in a wall or on the surface of the wall.

STANDARD FEATURES

- Collection box units can be installed recess- or surface-mounted on a wall or with a pedestal
- Units designed to meet ADA/DOJ, ICC/ANSI, and IBC compliance for maximum 48" door access when installed 14-1/8" above the finished floor
- Industry unique designs seal off access to the main collection compartment when open to prevent mail fishing
- When open, collection door extends 5-7/16" from unit and seals off access to the main collection compartment. Once unit is full, collection door will not open to accept more items.
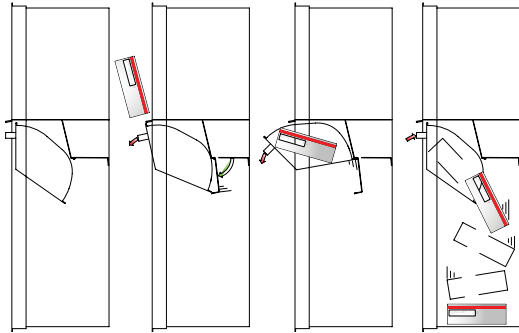
Pedestal mount collection boxes may be approved for USPS collection if local postal officials authorize use on location.

4C10S-HOP

florencemailboxes.com/collection

COLOR OPTIONS

Customize your versatile™ Collection Boxes with eight different architectural powder coat finishes.

Antique Bronze (AB) **Black (BK)** **Dark Bronze (DB)** **Gold Speck (GS)**

Postal Grey (PG) **Sandstone (SD)** **Silver Speck (SS)** **White (WH)**

Colors shown are representative of the actual powder coat finish but are limited by printing conditions and may vary slightly from finished product.

Collection Bins
FOR WASTE/RECYCLING

These bins are designed as part of the versatile™ 4C mailbox line and are the perfect complement to your centralized mail center. Keep the area tidy by providing receptacles for the disposal of waste, or create a standalone recycling center for the convenience of your residents.

STANDARD FEATURES

- Constructed of heavy gauge aluminum and stainless steel components
- Included interior collection receptacle(s) constructed of all recycled materials
- Master door includes 5-pin cam lock with three keys
- Door flap in brushed stainless steel with pre-printed decals: WASTE, TRASH, PLASTIC, GLASS or PAPER
- Recessed-mount

OPTIONAL FEATURES

- Custom door flap decals with up to 12 characters
- Powder coat finish door flap in coordinating color
- Eight powder coat color finishes
- Surface or pedestal mount

DOOR FLAP DECAL OPTIONS

Choose from five standard decal options or create your own custom option with up to 12 characters.

TRASH   WASTE   ♲ GLASS   ♲ PAPER   ♲ PLASTIC

florencemailboxes.com/collection

COLOR OPTIONS

Customize your versatile™ Collection Bin with eight different architectural powder coat finishes.

Antique Bronze (AB)	Black (BK)	Dark Bronze (DB)	Gold Speck (GS)

Postal Grey (PG)	Sandstone (SD)	Silver Speck (SS)	White (WH)

Colors shown are representative of the actual powder coat finish but are limited by printing conditions and may vary slightly from finished product.

ACCESSORY MODULES

COLLECTION BOX SELECTIONS

Designed to coordinate with versatile™ 4C mailbox suites, select as many modules as needed for your project.

| 4C16S-HOP | 4C15S-HOP | 4C14S-HOP | 4C13S-HOP | 4C12S-HOP | 4C11S-HOP | 4C10S-HOP | 4C09S-HOP | 4C08S-HOP |

Note: Free-standing collection boxes for postal delivery must be pre-approved by local postal officials.

BIN SELECTIONS

Florence is pleased to be the provider of versatile™ 4C trash/recycling bins. Designed to coordinate with the versatile™ 4C mailbox suites, select as many modules as needed for your project.

| 4C16S-BIN | 4C15S-BIN | 4C14S-BIN | 4C13S-BIN | 4C12S-BIN | 4C11S-BIN | 4C10S-BIN | 4C09S-BIN | 4C08S-BIN |

MOUNTING OPTIONS

Three different mounting options provide greater flexibility in creating a collection box or recycling center to match an existing mailbox installation.

- Recessed-mount
- Surface-mount collar
- Pedestal-mount

See page 14 for more information on mounting options

Pedestal-Mounted 4C Mailboxes
FLEXIBILITY FOR PRIVATE DELIVERY

florencemailboxes.com/4CPM

With all the same features and options, security, and durability of the Florence wall-mounted versatile™ 4C modules, pedestal mounting adds greater flexibility to your project as it is not tied to USPS regulations. Designed to ensure every module is at a standard accessible height, pedestal-mount units come prepared with a master commercial lock to provide easy access to all compartments at once.

Ideal for centralized mail delivery applications where the USPS letter carrier delivers to a single location and the facility manager or entrusted individual then distributes the mail to the resident compartments.

PRODUCT APPLICATIONS

- Military Housing
- Off-campus Student Housing
- On-campus Residence Halls
- Gated/Guarded Facility
- Book Collection
- Rent Payment Collection

- Multi-Media Drop Off
- Key Returns/Collection
- College Campus
- Private Medical Facility
- Financial Institutions
- K-12 Schools

COLOR OPTIONS

Customize your 4CPM with one of eight different architectural color options, all in a durable, powder coat finish.

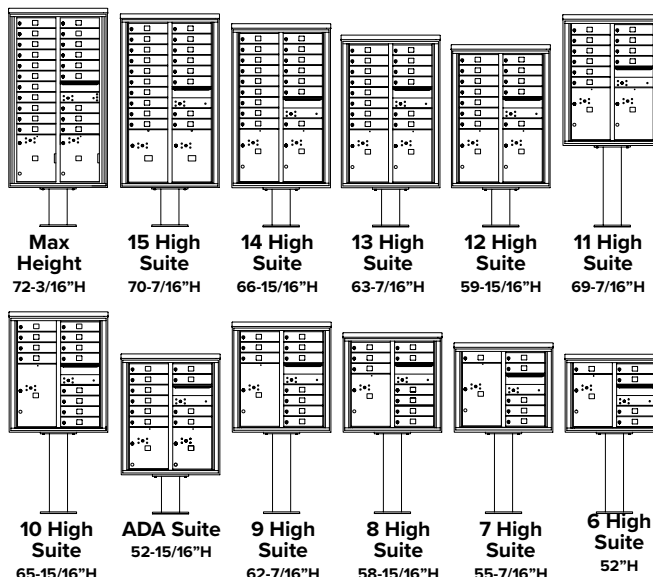| **Antique Bronze (AB)** | **Black (BK)** | **Dark Bronze (DB)** | **Gold Speck (GS)** |

| **Postal Grey (PG)** | **Sandstone (SD)** | **Silver Speck (SS)** | **White (WH)** |

Colors shown are representative of the actual powder coat finish but are limited by printing conditions and may vary slightly from finished product.

AVAILABLE IN 12 HEIGHT OPTIONS

PRIVATE DISTRIBUTION
NOT USPS APPROVED

| **Max Height** 72-3/16"H | **15 High Suite** 70-7/16"H | **14 High Suite** 66-15/16"H | **13 High Suite** 63-7/16"H | **12 High Suite** 59-15/16"H | **11 High Suite** 69-7/16"H |

| **10 High Suite** 65-15/16"H | **ADA Suite** 52-15/16"H | **9 High Suite** 62-7/16"H | **8 High Suite** 58-15/16"H | **7 High Suite** 55-7/16"H | **6 High Suite** 52"H |

Overall pedestal-mount module dimensions: (Shown above) H x 32-13/16" W (Double) or 18-3/4" W (Single) x 17-3/4" D
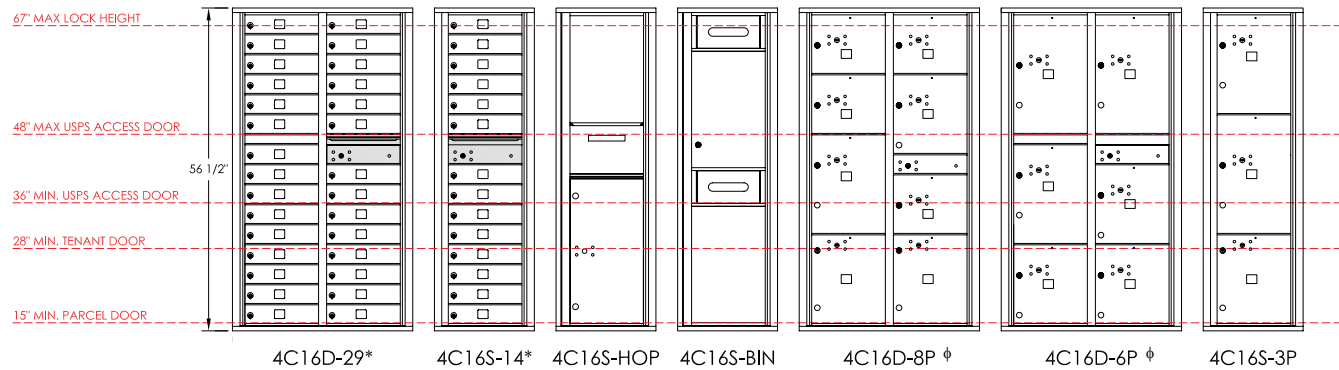
MAX HEIGHT SUITE

Actual: 56-1/2"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 55-9/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

4C16D-20 4C16D-19 4C16D-09 4C16D-07 4C16S-09 4C16S-04 4C16S-03
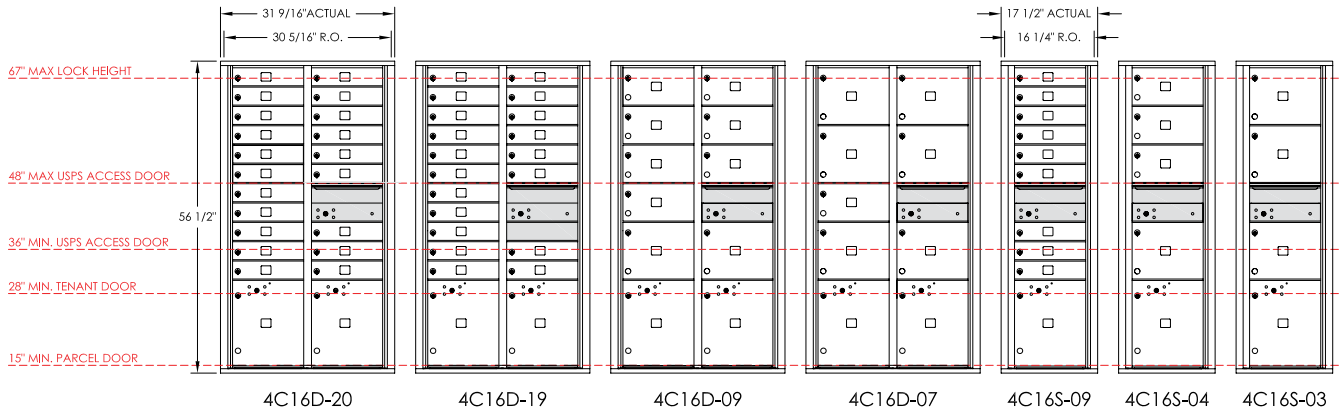
MODEL (COMPARTMENT TYPES)	4C16D-20 (20 MB1, 2 PL15)	4C16D-19 (19 MB1, 2 PL15)	4C16D-09 (7 MB2, 2 MB3, 2 PL15)	4C16D-07 (1 MB2, 6 MB3, 2 PL15)	4C16S-09 (9 MB1, 1 PL15)	4C16S-04 (3 MB2, 1 MB3, 1 PL15)	4C16S-03 (3 MB3, 1 PL15)
# Mailboxes (Total)	20	19	9	7	9	4	3
# Parcel Lockers (Total)	2	2	2	2	1	1	1
# Collection	1	1	1	1	1	1	1
# BINS	0	0	0	0	0	0	0
# Mailboxes Under 48"	8	7	3	3	3	1	1
Module Weight (lbs)	171	163	157	140	97	81	62

4C16D-29* 4C16S-14* 4C16S-HOP 4C16S-BIN 4C16D-8P ф 4C16D-6P ф 4C16S-3P

MODEL (COMPARTMENT TYPES)	4C16D-29* (29 MB1)	4C16S-14* (14 MB1)	4C16S-HOP	4C16S-BIN	4C16D-8P ф (4 PL3, 1 PL4, 1 PL5, 2 PL15)	4C16D-6P ф (3 PL4, 1 PL5, 2 PL6)	4C16S-3P (1 PL15, 1 PL5, 1 PL6)
# Mailboxes (Total)	29	14	0	0	0	0	0
# Parcel Lockers (Total)	0	0	0	0	8	6	3
# Collection	1	1	1	0	0	0	0
# BINS	0	0	0	2	0	0	0
# Mailboxes Under 48"	17	8	0	0	0	0	0
Module Weight (lbs)	170	96	76	65	113	105	58

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (ф) contain PL under the USPS required 15" tall - see page 12 for details.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.
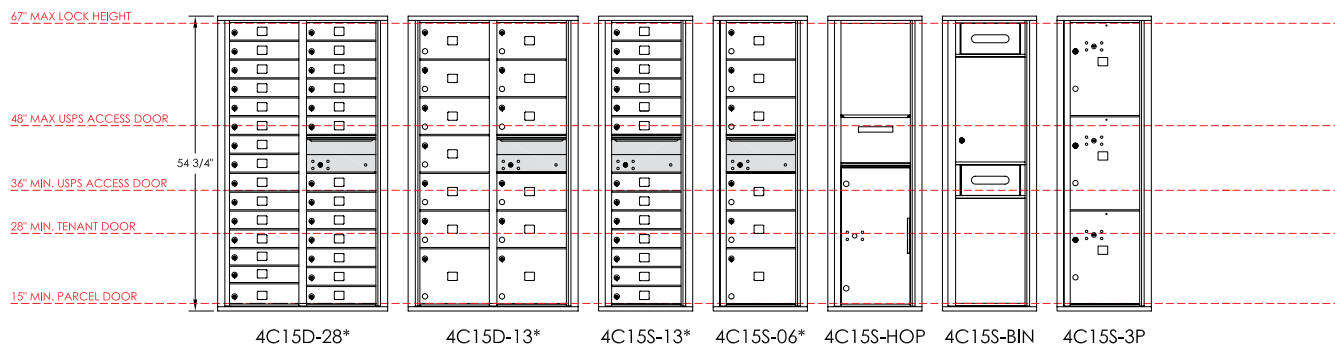
15 DOOR HIGH SUITE

Actual: 54-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 53-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

4C15D-18   4C15D-17   4C15D-16   4C15D-09   4C15S-08   4C15S-07   4C15S-04
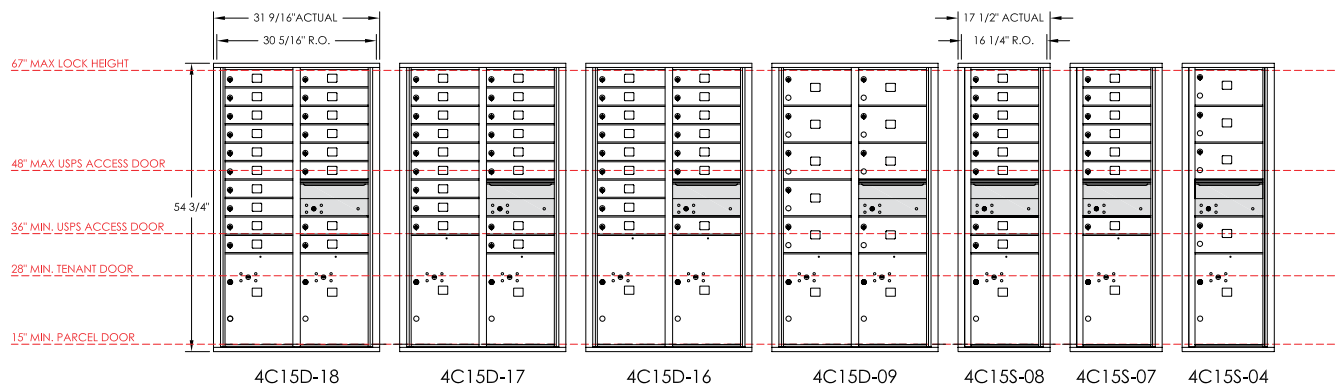
Floor

MODEL (COMPARTMENT TYPES)	4C15D-18 (18 MB1, 2 PL5)	4C15D-17 (17 MB1, 1 PL5, 1 PL6)	4C15D-16 (16 MB1, 2 PL6)	4C15D-09 (9 MB2, 2 PL5)	4C15S-08 (8 MB1, 1 PL5)	4C15S-07 (7 MB1, 1 PL6)	4C15S-04 (4 MB2, 1 PL5)
# Mailboxes (Total)	18	17	16	9	8	7	4
# Parcel Lockers (Total)	2	2	2	2	1	1	1
# Collection	1	1	1	1	1	1	1
# BINS	0	0	0	0	0	0	0
# Mailboxes Under 48"	8	7	6	3	3	2	1
Module Weight (lbs)	160	158	156	144	87	85	79

4C15D-28*   4C15D-13*   4C15S-13*   4C15S-06*   4C15S-HOP   4C15S-BIN   4C15S-3P

Floor

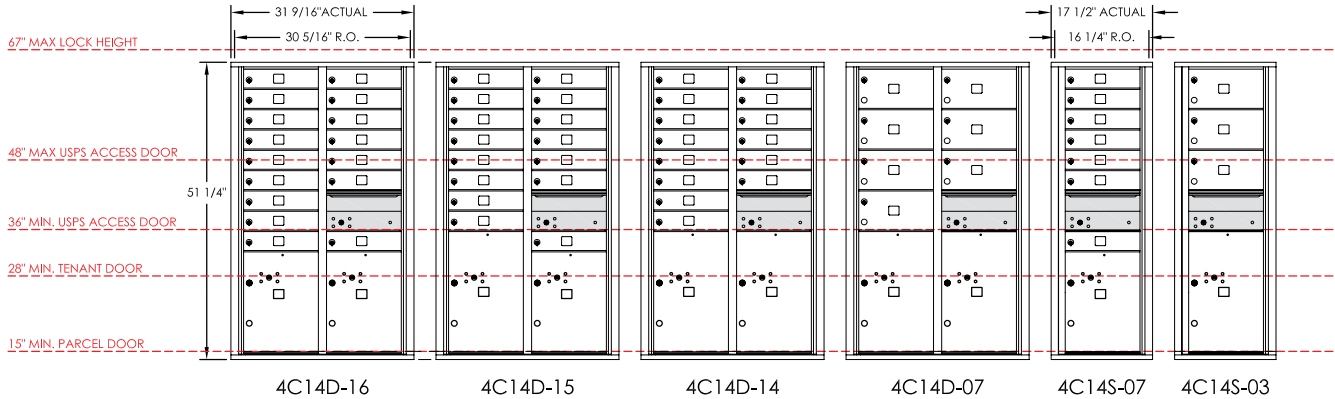| MODEL (COMPARTMENT TYPES)	4C15D-28* (28 MB1)	4C15D-13* (11 MB2, 2 MB3)	4C15S-13* (13 MB1)	4C15S-06* (5 MB2, 1 MB3)	4C15S-HOP	4C15S-BIN	4C15S-3P (3 PL5)
# Mailboxes (Total)	28	13	13	6	0	0	0
# Parcel Lockers (Total)	0	0	0	0	0	0	3
# Collection	1	1	1	1	1	0	0
# BINS	0	0	0	0	0	2	0
# Mailboxes Under 48"	18	7	8	3	0	0	0
Module Weight (lbs)	122	142	95	79	74	63	75

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (φ) contain PL under the USPS required 15" tall - see page 12 for details.

Modules noted with a plus (+) meet Fair Housing ADA installation requirements.

All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.
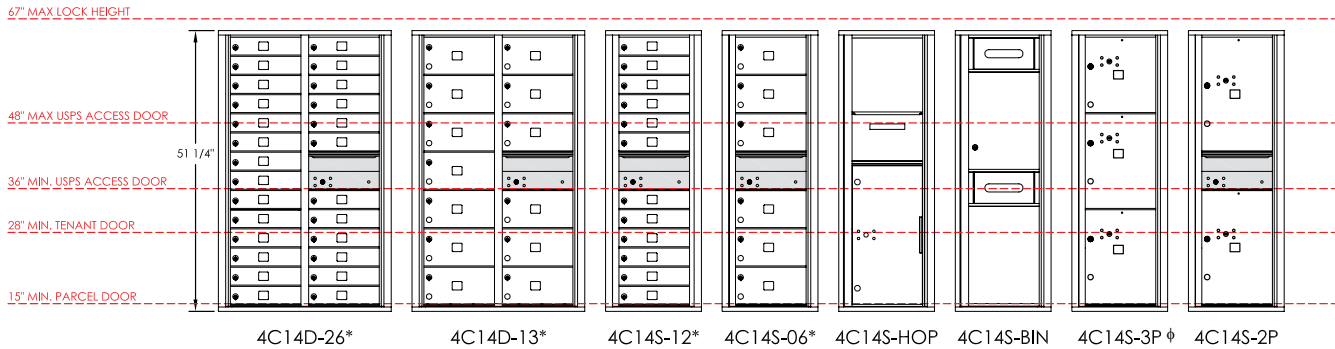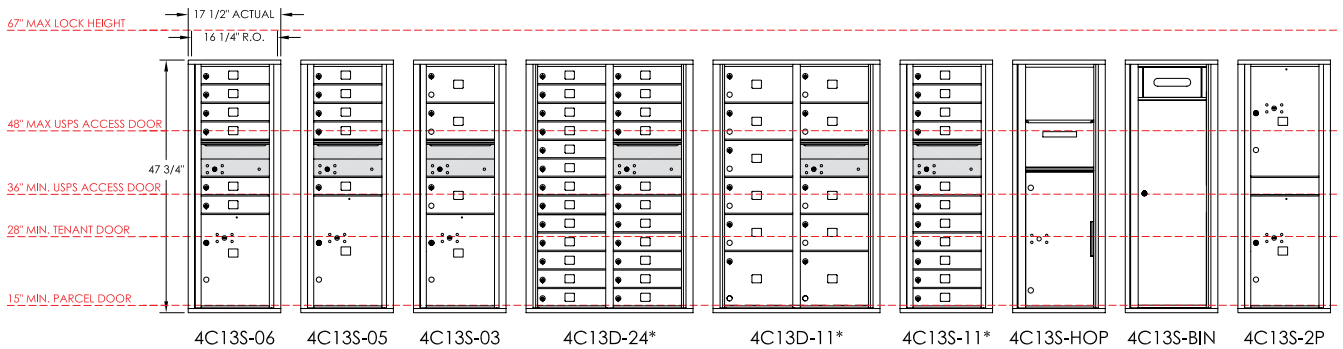
versatile™
4C mailboxes & parcel lockers

14 DOOR HIGH SUITE

Actual: 51-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 50-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT
31 9/16" ACTUAL
30 5/16" R.O.
17 1/2" ACTUAL
16 1/4" R.O.
48" MAX USPS ACCESS DOOR
51 1/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C14D-16 4C14D-15 4C14D-14 4C14D-07 4C14S-07 4C14S-03

Floor

MODEL (COMPARTMENT TYPES)	4C14D-16 (16 MB1, 2 PL5)	4C14D-15 (15 MB1, 1 PL5, 1 PL6)	4C14D-14 (14 MB1, 2 PL6)	4C14D-07 (7 MB2, 2 PL6)	4C14S-07 (7 MB1, 1 PL5)	4C14S-03 (3 MB2, 1 PL6)
# Mailboxes (Total)	16	15	14	7	7	3
# Parcel Lockers (Total)	2	2	2	2	1	1
# Collection	1	1	1	1	1	1
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	8	7	6	3	3	1
Module Weight (lbs)	137	130	109	99	72	56

67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
51 1/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C14D-26* 4C14D-13* 4C14S-12* 4C14S-06* 4C14S-HOP 4C14S-BIN 4C14S-3P ϕ 4C14S-2P

Floor

MODEL (COMPARTMENT TYPES)	4C14D-26* (26 MB1)	4C14D-13* (13 MB2)	4C14S-12* (12 MB1)	4C14S-06* (6 MB2)	4C14S-HOP	4C14S-BIN	4C14S-3P ϕ (1 PL4, 2 PL5)	4C14S-2P (2 PL6)
# Mailboxes (Total)	26	13	12	6	0	0	0	0
# Parcel Lockers (Total)	0	0	0	0	0	0	3	2
# Collection	1	1	1	1	1	0	0	1
# BINS	0	0	0	0	0	2	0	0
# Mailboxes Under 48"	18	9	8	4	0	0	0	0
Module Weight (lbs)	145	101	76	56	72	58	56	55

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (ϕ) contain PL under the USPS required 15" tall - see page 12 for details.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.
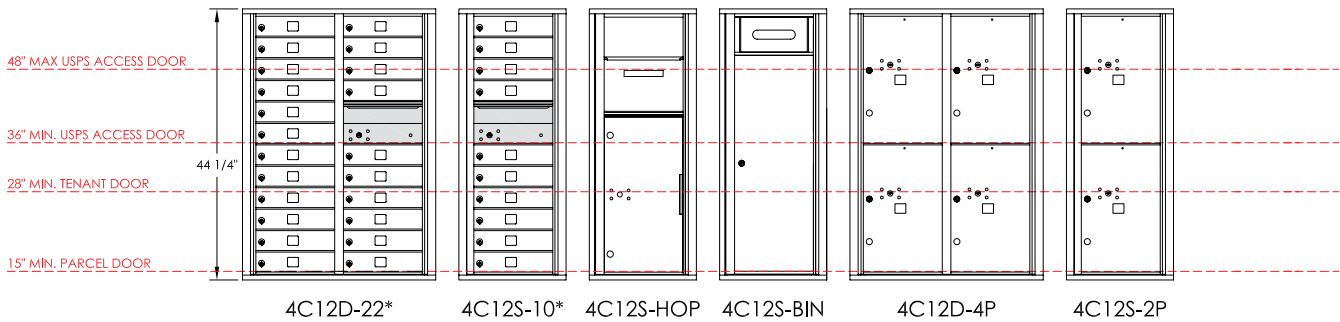
13 DOOR HIGH SUITE

Actual: 47-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 46-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT
31 9/16"ACTUAL
30 5/16" R.O.
48" MAX USPS ACCESS DOOR
47 3/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR
Floor

4C13D-16 φ   4C13D-15 φ   4C13D-14   4C13D-13   4C13D-12   4C13D-07
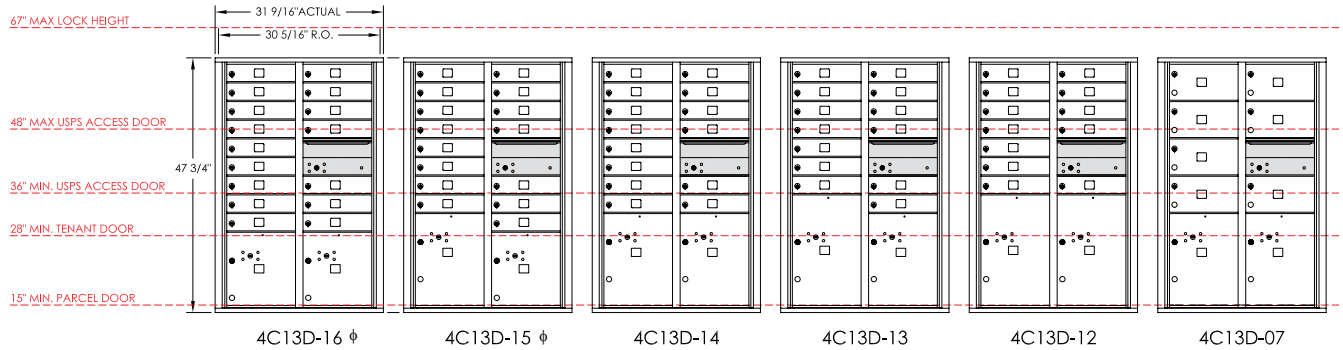
MODEL (COMPARTMENT TYPES)	4C13D-16 φ (16 MB1, 2 PL4)	4C13D-15 φ (15 MB1, 1 PL 4, 1 PL5)	4C13D-14 (14 MB1, 2 PL5)	4C13D-13 (13 MB1, 1 PL5, 1 PL6)	4C13D-12 (12 MB1, 2 PL6)	4C13D-07 (7 MB2, 2 PL5)
# Mailboxes (Total)	16	15	14	13	12	7
# Parcel Lockers (Total)	2	2	2	2	2	2
# Collection	1	1	1	1	1	1
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	10	9	8	7	6	3
Module Weight (lbs)	129	127	125	123	121	114

67" MAX LOCK HEIGHT
17 1/2" ACTUAL
16 1/4" R.O.
48" MAX USPS ACCESS DOOR
47 3/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR
Floor

4C13S-06   4C13S-05   4C13S-03   4C13D-24*   4C13D-11*   4C13S-11*   4C13S-HOP   4C13S-BIN   4C13S-2P

MODEL (COMPARTMENT TYPES)	4C13S-06 (6 MB1, 1 PL5)	4C13S-05 (5 MB1, 1 PL6)	4C13S-03 (3 MB2, 1 PL5)	4C13D-24* (24 MB1)	4C13D-11* (9 MB2, 2 MB3)	4C13S-11* (11 MB1)	4C13S-HOP	4C13S-BIN	4C13S-2P (2 PL6)
# Mailboxes (Total)	6	5	3	24	11	11	0	0	0
# Parcel Lockers (Total)	1	1	1	0	0	0	0	0	2
# Collection	1	1	1	1	1	1	1	0	0
# BINS	0	0	0	0	0	0	0	1	0
# Mailboxes Under 48"	3	2	1	18	7	8	0	0	0
Module Weight (lbs)	68	67	64	133	112	72	69	45	57

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (φ) contain PL under the USPS required 15" tall - see page 12 for details.

Modules noted with a plus (+) meet Fair Housing ADA installation requirements.

All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.

12 DOOR HIGH SUITE

Actual: 44-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 43-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT
31 9/16"ACTUAL — 17 1/2" ACTUAL
30 5/16" R.O. — 16 1/4" R.O.
48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
44 1/4"
15" MIN. PARCEL DOOR

4C12D-12   4C12D-11   4C12D-10   4C12D-05   4C12S-02
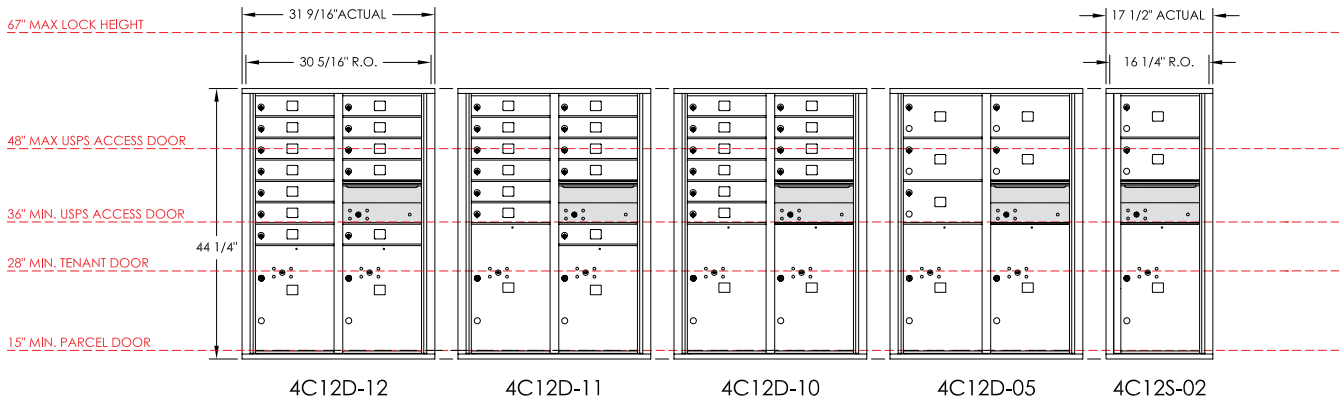
Floor

MODEL (COMPARTMENT TYPES)	4C12D-12 (12 MB1, 2 PL5)	4C12D-11 (11 MB1, 1 PL5, 1 PL6)	4C12D-10 (10 MB1, 2 PL6)	4C12D-05 (5 MB2, 2 PL6)	4C12S-02 (2 MB2, 1 PL6)
# Mailboxes (Total)	12	11	10	5	2
# Parcel Lockers (Total)	2	2	2	2	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	8	7	6	3	1
Module Weight (lbs)	116	114	112	104	59

67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
44 1/4"
15" MIN. PARCEL DOOR

4C12D-22*   4C12S-10*   4C12S-HOP   4C12S-BIN   4C12D-4P   4C12S-2P

Floor

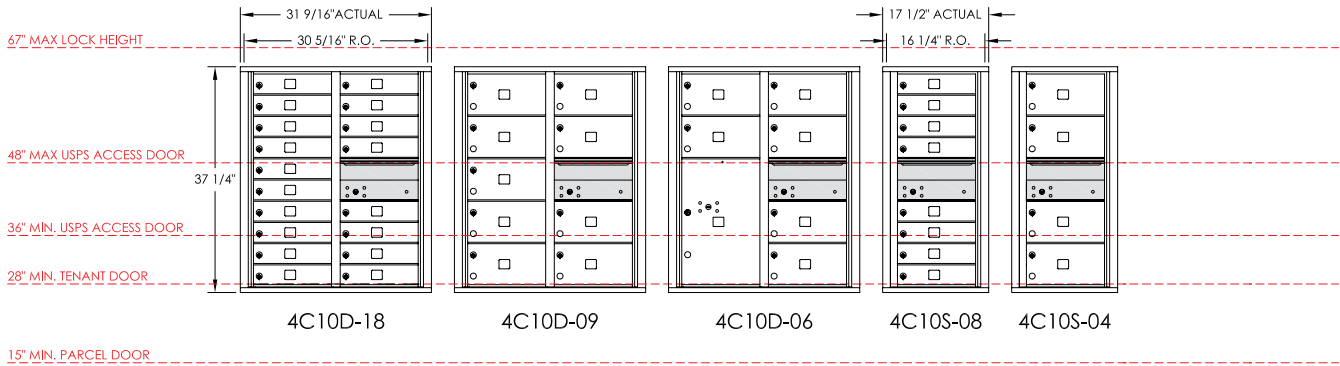| MODEL (COMPARTMENT TYPES)	4C12D-22* (22 MB1)	4C12S-10* (10 MB1)	4C12S-HOP	4C12S-BIN	4C12D-4P (4 PL6)	4C12S-2P (2 PL6)
# Mailboxes (Total)	22	10	0	0	0	0
# Parcel Lockers (Total)	0	0	0	0	4	2
# Collection	1	1	1	0	0	0
# BINS	0	0	0	1	0	0
# Mailboxes Under 48"	18	8	0	0	0	0
Module Weight (lbs)	124	68	66	45	97	53

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (φ) contain PL under the USPS required 15" tall - see page 12 for details.

Modules noted with a plus (+) meet Fair Housing ADA installation requirements.

All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.
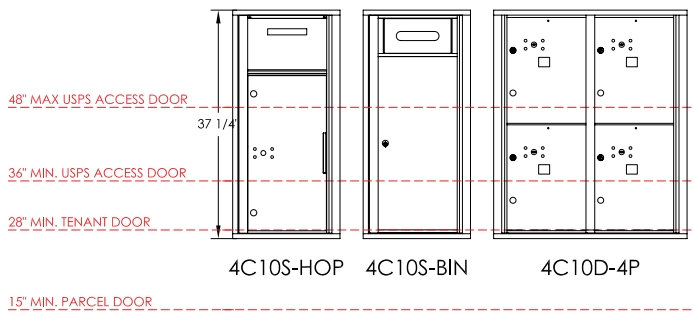
11 DOOR HIGH SUITE

Actual: 40-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 39-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

4C11D-20 4C11D-19 4C11D-15 4C11D-10 4C11D-09 4C11D-05
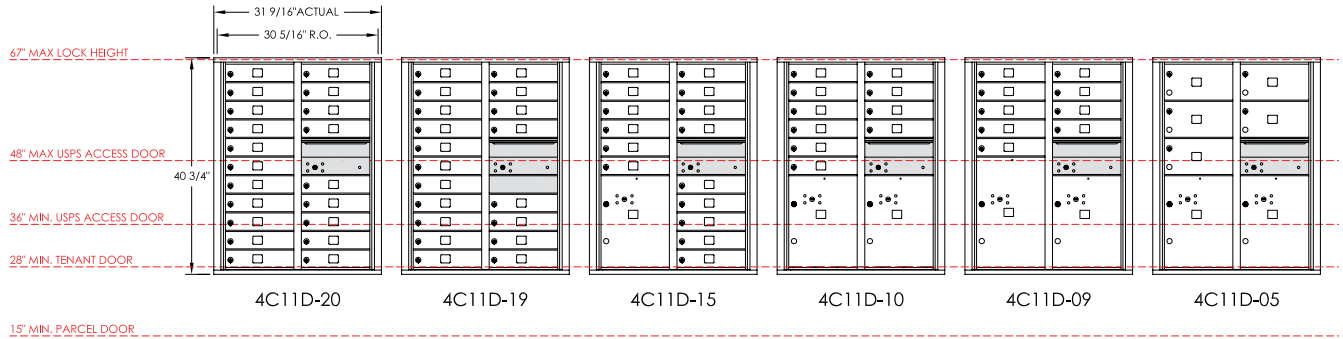
MODEL (COMPARTMENT TYPES)	4C11D-20 (20 MB1)	4C11D-19 (19 MB1)	4C11D-15 (15 MB1, 1 PL5)	4C11D-10 (10 MB1, 2 PL5)	4C11D-09 (9 MB1, 1 PL5, 1 PL6)	4C11D-05 (5 MB2, 2 PL5)
# Mailboxes (Total)	20	19	15	10	9	5
# Parcel Lockers (Total)	0	0	1	2	2	2
# Collection	1	1	1	1	1	1
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	11	10	6	1	0	0
Module Weight (lbs)	123	122	119	115	113	106

4C11S-09 4C11S-04 4C11S-02 4C11S-HOP 4C11S-BIN 4C11D-4P 4C11S-2P

MODEL (COMPARTMENT TYPES)	4C11S-09 (9 MB1)	4C11S-04 (4 MB1, 1 PL5)	4C11S-02 (2 MB2, 1 PL5)	4C11S-HOP	4C11S-BIN	4C11D-4P (2 PL5, 2 PL6)	4C11S-2P (1 PL5, 1 PL6)
# Mailboxes (Total)	9	4	2	0	0	0	0
# Parcel Lockers (Total)	0	1	1	0	0	4	2
# Collection	1	1	1	1	0	0	0
# BINS	0	0	0	0	1	0	0
# Mailboxes Under 48"	5	0	0	0	0	0	0
Module Weight (lbs)	56	53	50	65	45	99	45

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (φ) contain PL under the USPS required 15" tall - see page 12 for details.

Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
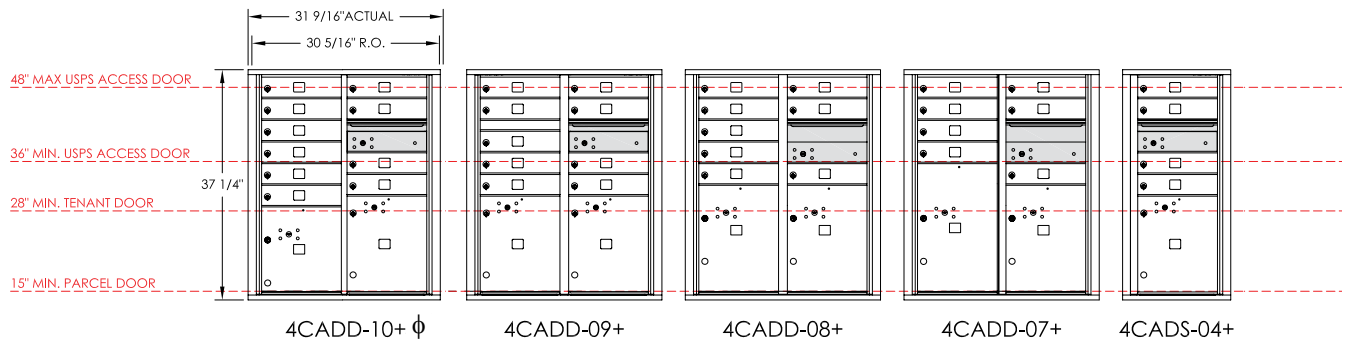
All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.

10 DOOR HIGH SUITE

Actual: 37-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
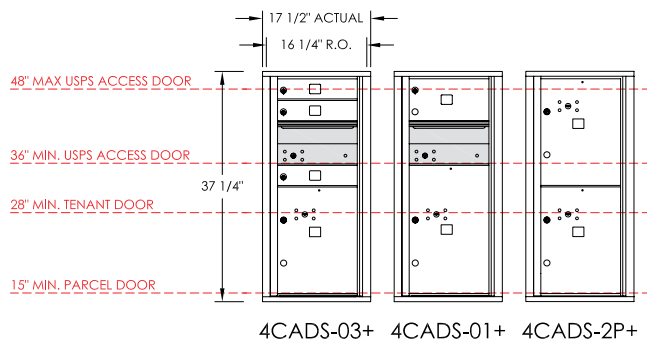**Rough Opening: 36-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D**

67" MAX LOCK HEIGHT
31 9/16"ACTUAL
30 5/16" R.O.
17 1/2" ACTUAL
16 1/4" R.O.
48" MAX USPS ACCESS DOOR
37 1/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C10D-18   4C10D-09   4C10D-06   4C10S-08   4C10S-04

Floor

MODEL (COMPARTMENT TYPES)	4C10D-18 (18 MB1)	4C10D-09 (9 MB2)	4C10D-06 (6 MB2, 1 PL6)	4C10S-08 (8 MB1)	4C10S-04 (4 MB2)
# Mailboxes (Total)	18	9	6	8	4
# Parcel Lockers (Total)	0	0	1	0	0
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	5	2	4	2
Module Weight (lbs)	97	84	83	56	47

67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
37 1/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C10S-HOP   4C10S-BIN   4C10D-4P

Floor

MODEL (COMPARTMENT TYPES)	4C10S-HOP	4C10S-BIN	4C10D-4P (4 PL5)
# Mailboxes (Total)	0	0	0
# Parcel Lockers (Total)	0	0	4
# Collection	1	0	0
# BINS	0	1	0
# Mailboxes Under 48"	0	0	0
Module Weight (lbs)	41	52	80

Mailbox Configurator

Florence offers an industry unique online Revit mailbox configurator you can use to create your own versatile™ 4C installation.

This drag and drop tool will help guide you step-by-step, provide you with BIM and/or CAD drawings of your creation, and give you the ability to submit it for a quote.
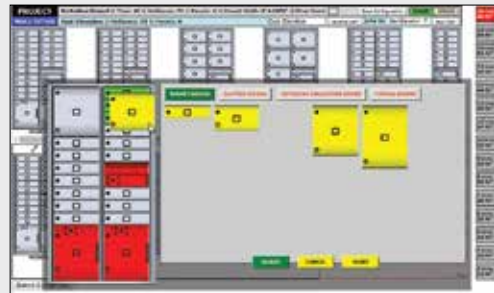
florencemailboxes.com/configure

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (ϕ) contain PL under the USPS required 15" tall - see page 12 for details.
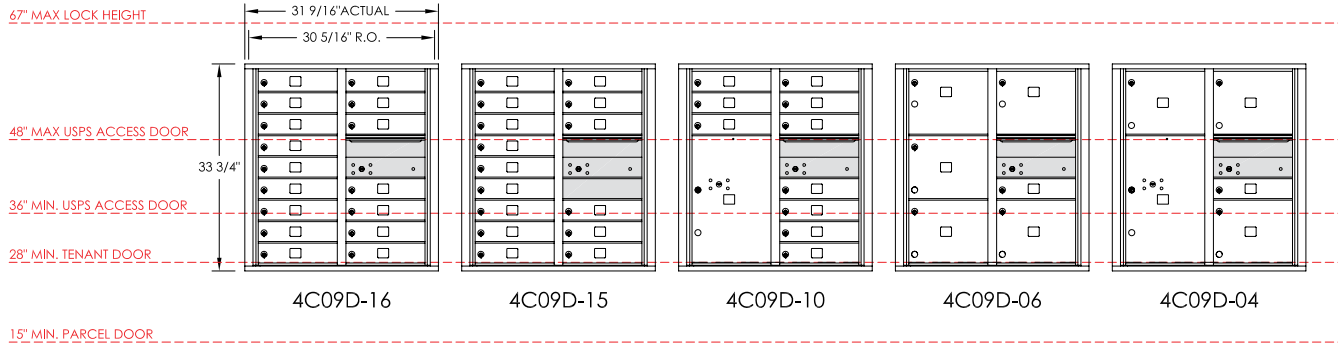Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.

10 DOOR HIGH / ADA MAX SUITE

Actual: 37-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 36-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT

31 9/16"ACTUAL
30 5/16" R.O.

48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
37 1/4"
15" MIN. PARCEL DOOR

4CADD-10+ φ   4CADD-09+   4CADD-08+   4CADD-07+   4CADS-04+

Floor

MODEL (COMPARTMENT TYPES)	4CADD-10+ φ (10 MB1, 1 PL4, 1 PL15)	4CADD-09+ (9 MB1, 2 PL15)	4CADD-08+ (8 MB1, 2 PL5)	4CADD-07+ (7 MB1, 1 PL5, 1 PL6)	4CADS-04+ (4 MB1, 1 PL15)
# Mailboxes (Total)	10	9	8	7	4
# Parcel Lockers (Total)	2	2	2	2	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	9	8	7	4
Module Weight (lbs)	91	96	88	89	55

67" MAX LOCK HEIGHT

17 1/2" ACTUAL
16 1/4" R.O.

48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
37 1/4"
15" MIN. PARCEL DOOR

4CADS-03+   4CADS-01+   4CADS-2P+

Floor

MODEL (COMPARTMENT TYPES)	4CADS-03+ (3 MB1, 1 PL5)	4CADS-01+ (1 MB2, 1 PL6)	4CADS-2P+ (2 PL5)
# Mailboxes (Total)	3	1	0
# Parcel Lockers (Total)	1	1	2
# Collection	1	1	0
# BINS	0	0	0
# Mailboxes Under 48"	3	1	0
Module Weight (lbs)	49	46	43

Designing Compliant Mailrooms

For interior mailrooms, the ADA specifies that at least 5% of the total mailboxes must meet accessibility guide-lines with installation heights 15" to 48".

Local regulations may override this percentage and require 100% compliance. Typically, it is the local jurisdiction codes office/inspector that will designate if an installation must meet only the minimum ADA requirement of 5% or if it should be 100% compliant.

See page 32 for additional guidelines.

ADA Standards, Section 228.2

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
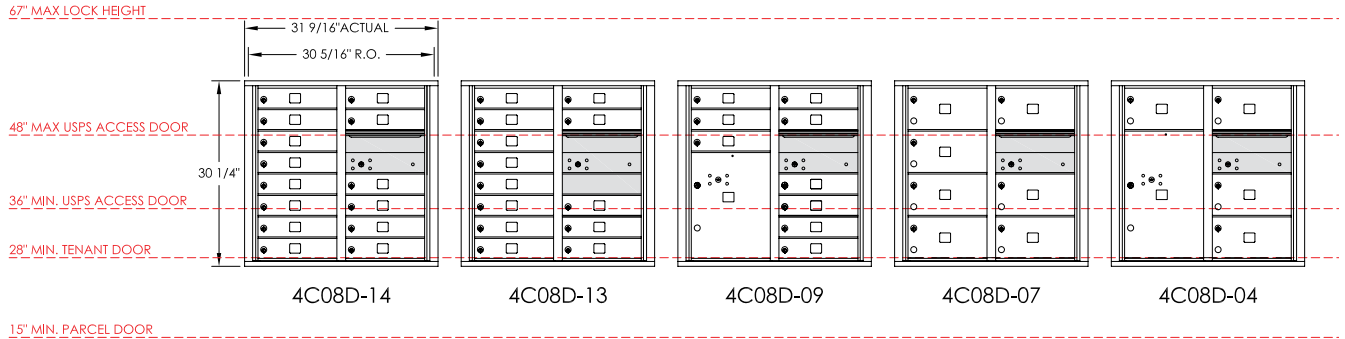Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (φ) contain PL under the USPS required 15" tall - see page 12 for details.
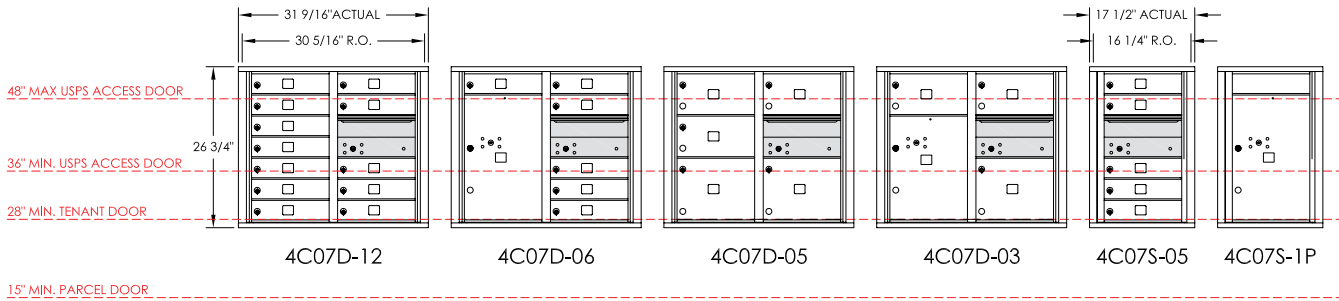Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.

9 DOOR HIGH SUITE

Actual: 33-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 32-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT
31 9/16"ACTUAL
30 5/16" R.O.
48" MAX USPS ACCESS DOOR
33 3/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C09D-16   4C09D-15   4C09D-10   4C09D-06   4C09D-04

Floor

MODEL (COMPARTMENT TYPES)	4C09D-16 (16 MB1)	4C09D-15 (15 MB1)	4C09D-10 (10 MB1, 1 PL6)	4C09D-06 (1 MB1, 5 MB3)	4C09-04 (1 MB1, 3 MB3, 1 PL6)
# Mailboxes (Total)	16	15	10	6	4
# Parcel Lockers (Total)	0	0	1	0	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	9	4	4	2
Module Weight (lbs)	89	88	84	75	76

67" MAX LOCK HEIGHT
17 1/2" ACTUAL
16 1/4" R.O.
48" MAX USPS ACCESS DOOR
33 3/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C09S-07   4C09S-02   4C09S-HOP   4C09S-BIN   4C09D-4P ϕ   4C09S-2P ϕ

Floor

MODEL (COMPARTMENT TYPES)	4C09S-07 (7 MB1)	4C09S-02 (2 MB1, 1 PL5)	4C09S-HOP	4C09S-BIN	4C09D-4P ϕ (2 PL4, 2 PL5)	4C09S-2P ϕ (1 PL4, 1 PL5)
# Mailboxes (Total)	7	2	0	0	0	0
# Parcel Lockers (Total)	0	1	0	0	4	2
# Collection	1	1	1	0	0	0
# BINS	0	0	0	1	0	0
# Mailboxes Under 48"	4	0	0	0	0	0
Module Weight (lbs)	48	45	52	41	76	40

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit **florencemailboxes.com/configure** to quickly and easily create your custom solution.

See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (ϕ) contain PL under the USPS required 15" tall - see page 12 for details.

Modules noted with a plus (+) meet Fair Housing ADA installation requirements.

All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.
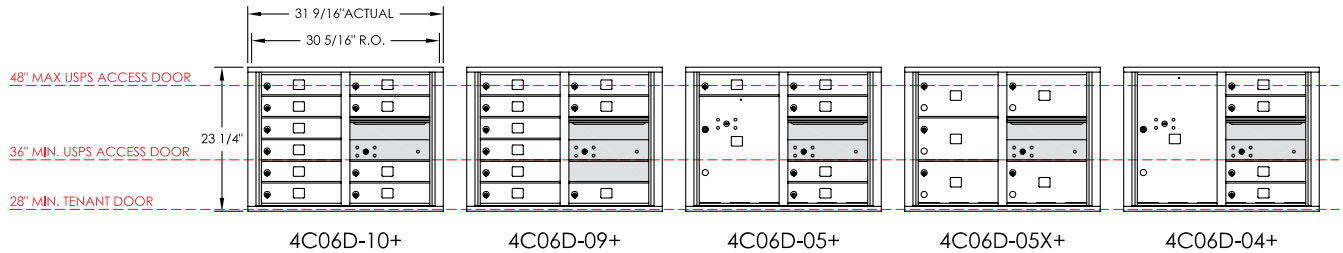
8 DOOR HIGH SUITE

Actual: 30-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 29-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D
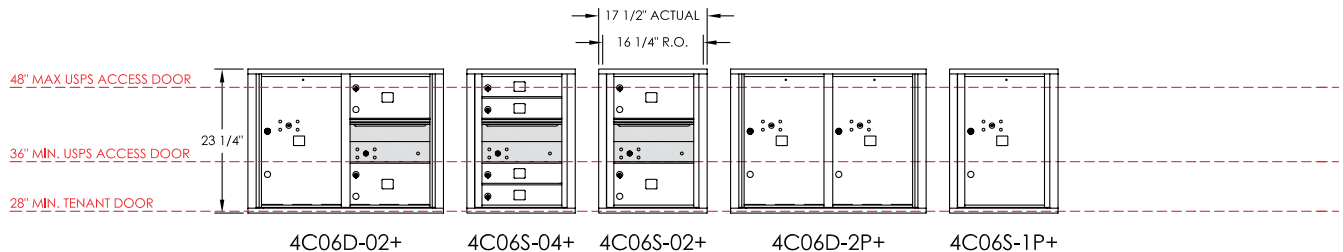
67" MAX LOCK HEIGHT

31 9/16"ACTUAL
30 5/16" R.O.

48" MAX USPS ACCESS DOOR

30 1/4"

36" MIN. USPS ACCESS DOOR

28" MIN. TENANT DOOR

15" MIN. PARCEL DOOR

| 4C08D-14 | 4C08D-13 | 4C08D-09 | 4C08D-07 | 4C08D-04 |

Floor

MODEL (COMPARTMENT TYPES)	4C08D-14 (14 MB1)	4C08D-13 (13 MB1)	4C08D-09 (9 MB1, 1 PL5)	4C08D-07 (7 MB2)	4C08D-04 (4 MB2, 1 PL6)
# Mailboxes (Total)	14	13	9	7	4
# Parcel Lockers (Total)	0	0	1	0	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	9	5	5	2
Module Weight (lbs)	81	80	78	72	71

67" MAX LOCK HEIGHT

17 1/2" ACTUAL
16 1/4" R.O.

48" MAX USPS ACCESS DOOR

30 1/4"

36" MIN. USPS ACCESS DOOR

28" MIN. TENANT DOOR

| 4C08S-06 | 4C08S-03 | 4C08S-01 | 4C08S-HOP | 4C08S-BIN | 4C08S-2P ϕ |

15" MIN. PARCEL DOOR

Floor

MODEL (COMPARTMENT TYPES)	4C08S-06 (6 MB1)	4C08S-03 (3 MB2)	4C08S-01 (1 MB1, 1 PL5)	4C08S-HOP	4C08S-BIN	4C08S-2P ϕ (1 PL3, 1 PL5)
# Mailboxes (Total)	6	3	1	0	0	0
# Parcel Lockers (Total)	0	0	1	0	0	2
# Collection	1	1	1	1	0	0
# BINS	0	0	0	0	1	0
# Mailboxes Under 48"	4	2	0	0	0	0
Module Weight (lbs)	44	40	40	52	44	37

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (ϕ) contain PL under the USPS required 15" tall - see page 12 for details.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.

7 DOOR HIGH SUITE

Actual: 26-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 25-13/16"H x 30-5/16"W (Double) or 16-1/4"W

67" MAX LOCK HEIGHT

31 9/16"ACTUAL
30 5/16" R.O.
17 1/2" ACTUAL
16 1/4" R.O.

48" MAX USPS ACCESS DOOR
26 3/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR

| 4C07D-12 | 4C07D-06 | 4C07D-05 | 4C07D-03 | 4C07S-05 | 4C07S-1P |

15" MIN. PARCEL DOOR

Floor

MODEL (COMPARTMENT TYPES)	4C07D-12 (12 MB1)	4C07D-06 (6 MB1, 1 PL6)	4C07D-05 (3 MB2, 2 MB3)	4C07D-03 (2 MB2, 1 MB3, 1 PL5)	4C07S-05 (5 MB1)	4C07S-1P (1 PL6)
# Mailboxes (Total)	12	6	5	3	5	0
# Parcel Lockers (Total)	0	1	0	1	0	1
# Collection	1	1	1	1	1	0
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	10	4	3	1	4	0
Module Weight (lbs)	73	68	64	65	40	32

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (φ) contain PL under the USPS required 15" tall - see page 12 for details.

Modules noted with a plus (+) meet Fair Housing ADA installation requirements.

All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.

6 DOOR HIGH SUITE

Actual: 23-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D
Rough Opening: 22-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT

31 9/16"ACTUAL
30 5/16" R.O.

48" MAX USPS ACCESS DOOR

23 1/4"

36" MIN. USPS ACCESS DOOR

28" MIN. TENANT DOOR

| 4C06D-10+ | 4C06D-09+ | 4C06D-05+ | 4C06D-05X+ | 4C06D-04+ |

15" MIN. PARCEL DOOR

Floor

MODEL (COMPARTMENT TYPES)	4C06D-10+ (10 MB1)	4C06D-09+ (9 MB1)	4C06D-05+ (5 MB1, 1 PL5)	4C06D-05X+ (5 MB2)	4C06D-04+ (4 MB1, 1 PL6)
# Mailboxes (Total)	10	9	5	5	4
# Parcel Lockers (Total)	0	0	1	0	1
# Collection	1	1	1	1	1
# Mailboxes Under 48"	10	9	5	5	4
Module Weight (lbs)	66	65	59	62	61

67" MAX LOCK HEIGHT

17 1/2" ACTUAL
16 1/4" R.O.

48" MAX USPS ACCESS DOOR

23 1/4"

36" MIN. USPS ACCESS DOOR

28" MIN. TENANT DOOR

| 4C06D-02+ | 4C06S-04+ | 4C06S-02+ | 4C06D-2P+ | 4C06S-1P+ |

15" MIN. PARCEL DOOR

Floor

MODEL (COMPARTMENT TYPES)	4C06D-02+ (2 MB2, 1 PL6)	4C06S-04+ (4 MB1)	4C06S-02+ (2 MB2)	4C06D-2P+ (2 PL6)	4C06S-1P+ (1 PL6)
# Mailboxes (Total)	2	4	2	0	0
# Parcel Lockers (Total)	1	0	0	2	1
# Collection	1	1	1	0	0
# Mailboxes Under 48"	2	4	2	0	0
Module Weight (lbs)	58	36	33	53	28

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 12 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with (*) do not meet USPS installation specifications and are for private delivery; those noted with (φ) contain PL under the USPS required 15" tall - see page 12 for details.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for recessed-mount modules; add -P for Pedestal-mount modules at the end of the number.

versatile™
4C mailbox suites
ADA compliant heights

Installation and Accessibility References

Designing appropriate accessibility into every feature of a facility is a key consideration for any project, and how the mailboxes are installed into that facility is no exception. Plus, all wall-mounted mailboxes which will be serviced by the U.S. Postal Service (USPS) must also be installed according to specifications as outlined in the USPS STD-4C regulation.

To assist you with selecting mailboxes that meet the specific requirements of your project, details related to installed heights are noted on the Florence versatile™ 4C mailbox modules references on pages 20-31. Below are also the quick references related to accessible uses and USPS requirements to help you in determining your project layout and design.

MEETING USPS INSTALLATION REQUIREMENTS

Florence Corporation USPS Approved 4C mailbox products are designed to adhere to STD-4C regulations. To ensure your project complies with USPS regulations for wall-mounted mailboxes, your mailbox center must be installed according to the following U.S. Postal Service guidelines:

Installation requirements specified in the U.S. Postal Service STD-4C regulation are outlined below:

1. At least one customer compartment shall be positioned less than 48 inches above the finished floor.

2. No parcel locker compartment (interior bottom shelf) shall be positioned less than 15 inches above the finished floor.

3. No customer lock shall be located more than 67 inches above the finished floor.

4. No customer compartment (interior bottom shelf) shall be positioned less than 28 inches above the finished floor.

5. The USPS Arrow lock shall be located between 36 and 48 inches above the finished floor.

Standards Governing the Design of Wall-Mounted Centralized Mail Receptacles. Federal Register/Vol. 69, No 171/September 3, 2004

Rules and Regulations POSTAL SERVICE, 39 CFR Part 111. www.gpo.gov/fdsys/pkg/FR-2004-09-03/pdf/04-19781.pdf
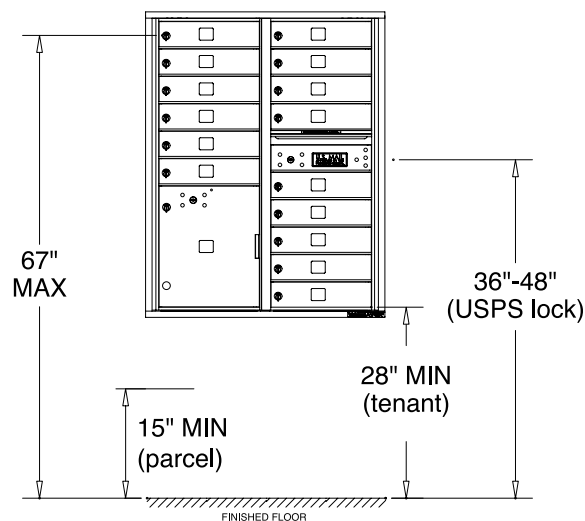
MEETING ADA INSTALLATION REQUIREMENTS

Accessibility regulations may vary by type of facility and by governing jurisdictions. Therefore, always consult local building officials and codes for applicable accessibility requirements that could affect your mailbox project. Below are industry references for your convenience.
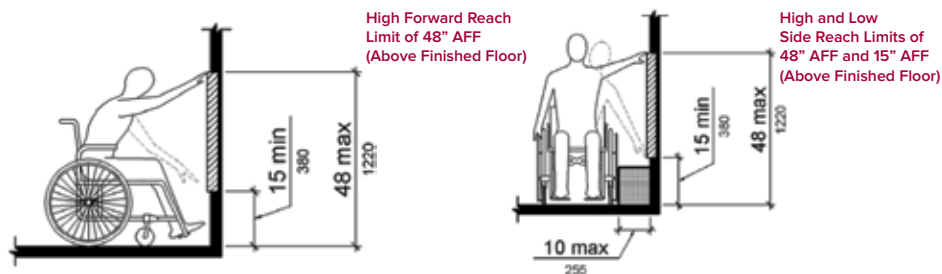
2010 ADA Standards for Accessible Design, Department of Justice Code of Federal Regulations, ADA CHAPTER 2: SCOPING REQUIREMENTS, 228.2 Mail Boxes: Where mail boxes are provided in an interior location, at least 5 percent, but no fewer than one, of each type shall comply with 309. In residential facilities, where mail boxes are provided for each residential dwelling unit, mail boxes complying with 309 shall be provided for each residential dwelling unit required to provide mobility features complying with 809.2 through 809.4.

The full text can be found at: www.ada.gov/2010ADAstandards_index.htm

Key Keepers

Key Keepers securely provide access to important keys to only those authorized to use them. Prepared to accept a postal lock installed by local postal officials, key keepers may be converted to locks appropriate for private uses so staff can gain access to controlled areas.

STANDARD FEATURES

- Recessed- or surface-mounted
- Prepared for USPS installed master lock
- Anodized aluminum
- Extruded aluminum construction
- Exterior dims: 6-3/4" H x 6-1/4" W x 2-3/8" D
- Interior dims: 4-5/8" H x 4-1/16" W x 2" D
- Rough opening: 5-1/8" H x 4-3/8" W x 2-1/4" D

OPTIONAL FEATURES

- Private master lock
- Dark Bronze powder coat finish

Model KK **Model KKSM**

MODEL	DESCRIPTION
KK#	Recess-mounted key keeper. Prepared for USPS lock.
KK#SM#	Surface-mounted key keeper. Prepared for USPS lock.
KKP#	Recess-mounted key keeper with private lock included.
KKPSM#	Surface-mounted key keeper with private lock included.

Note: Exchange "#" in Model above with A=Anodized Aluminum or DB=Dark Bronze powder coat finish.

120 Series Collection Box

Indoor letter collection boxes secure mail until pick up by the USPS.

STANDARD FEATURES

- Front-load, Recessed-mounted
- Prepared for USPS installed master lock
- Anodized aluminum powder coat finish
- Engraved "LETTERS"
- Frame Size: 19-1/8"H x 15-1/6" W
- Rough Opening Size:
  17-5/8" H x 13-5/8" W x 6 -3/4" D

OPTIONAL FEATURES

- Private master lock available
- Surface-mount collar
- Designated custom engraving
- Dark Bronze powder coat finish

120RA

MODEL	DESCRIPTION
120RA	Fully-recessed collection box is a standard aluminum unit with engraved "LETTERS" prepared for USPS lock.
120SPR	Recessed collection box. Dark Bronze powdercoat finish. Private lock. Specify engraving.
120SMSA	Surface-mounted collection box is a standard aluminum unit with engraved "LETTERS" prepared for USPS lock.
120SPSMS	Surface-mounted collection box. Dark Bronze powdercoat finish. Private lock. Specify engraving.

Directories

These surface-mounted directories can be used independently or installed next to any mailbox installation to neatly and alphabetically list the names of your residents. A clear plastic window, metal back plate, and blank ruled name cards are included with each directory.

STANDARD FEATURES

- Anodized aluminum or powder coat finish (color options below)
- Extruded aluminum construction
- 40 name capacity
- D400-1: 19" H x 8-3/4" W

D400-1A

florencemailboxes.com/directories

COLOR OPTIONS

Select either Anodized Aluminum or one of eight different architectural powder coat finishes as noted for all mailbox accessories.

Antique Bronze (AB) PMS 8622C	**Black (BK)** PMS Black 6C
Dark Bronze (DB) PMS Black 7C	**Gold Speck (GS)** PMS 7-5C
Postal Grey (PG) PMS 413C	**Sandstone (SD)** PMS 7501C
Silver Speck (SS) PMS 877C	**White (WH)** PMS White

Colors shown are representative of the actual powder coat finish but are limited by printing conditions and may vary slightly from finished product.

Replacement Mailboxes

HORIZONTAL AND VERTICAL WALL-MOUNTED UNITS

For Postal Delivery

1400 Series STD-4B+ Horizontals

1250 Series STD-4B+ Verticals

For Private Delivery

1600/1700 Series Horizontals

Always check with local U.S. Postal Service officials before proceeding with mailbox replacement projects.

Download the "Repair or Replace" guide from our Property Manager Toolkit on www.florencemailboxes.com/ property-manager-toolkit

Horizontal Recess Mounted

Vertical Recessed or Surface Mounted

MAILBOX REPLACEMENT GUIDELINES

You may replace your mailboxes with similar products on a **1:1 basis** if your renovation does not affect your rough opening.

USPS STD-4C compliant mailboxes are required for major renovation projects.

ProTip **1:10 PARCEL LOCKER TO CUSTOMER COMPARTMENT RATIO REQUIRED BY USPS**

1400 Series
Horizontals (STD 4B+)
FEATURES & OPTIONS

As an indoor solution, these traditional-style mailboxes are most popular in apartment complexes, and university/military housing. The standard for decades, these are available as replacement units for worn out installations. (All new construction must use postal approved STD-4C mailboxes.)

STANDARD FEATURES

- Front-load
- Recess-mounted
- Prepared for USPS installed Master Lock
- Anodized aluminum finish
- 5-pin cylinder tenant cam lock with two keys (1,000 key changes)
- Snap-on outer trim kit (available by request)
- Clear plastic number slots or engraved numbers

USPS APPROVED REPLACEMENT PRODUCT

OPTIONAL FEATURES

- Private master lock
- Dark Bronze powder coat color finish
- Configurable door sizes and layout options

Note: Horizontal mailbox installations should be protected from direct exposure to the weather; Florence is not responsible for damage caused by weather conditions as these products are rated for indoor use only.

DOOR SIZES

Standard horizontal mailboxes are pre-configured with the following door sizes:
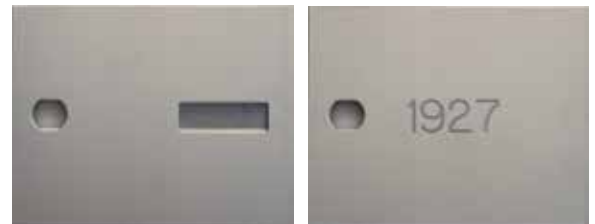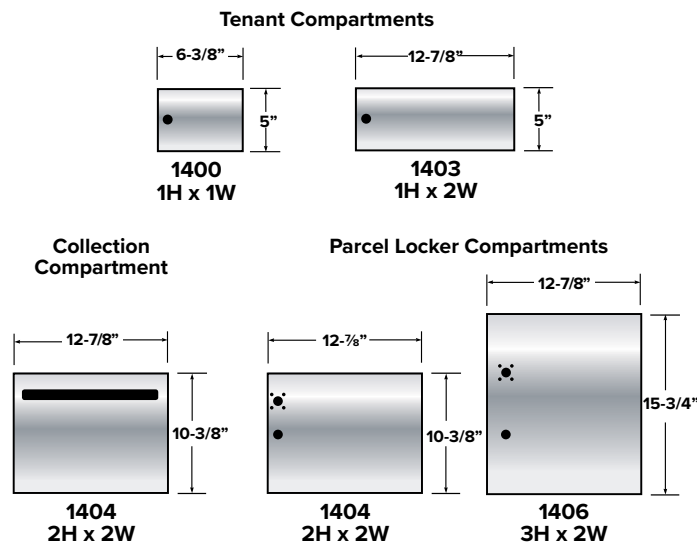
Tenant Compartments

1400 1H x 1W	1403 1H x 2W
6-3/8" × 5"	12-7/8" × 5"

Collection Compartment

1404
2H x 2W
12-7/8" × 10-3/8"

Parcel Locker Compartments

1404
2H x 2W
12-7/8" × 10-3/8"

1406
3H x 2W
12-7/8" × 15-3/4"

florencemailboxes.com/horizontal

Plastic Number Slot: Number slots are 5/8"H x 2"W. (Available on tenant compartment doors only.)

Engraving: Custom engraving utilizes the USPS Standard US Block font and is 3/4" tall. All engraving can include up to 5 characters in one line per door.

LOCK DETAIL

Cam-lock is USPS Approved and standard on all horizontal mailboxes. Lock comes with two keys (1,000 key changes).

USPS APPROVED

K30809

For lock maintenance, only graphite type lubricants are recommended on product locks. For additional assistance with locks, contact your local locksmith.

Configurable Modules

florencemailboxes.com/configure

Sometimes a standard sized compartment is simply not big enough to suit your residents' needs. That's why you can change mail compartment sizes or add as many collection and/or parcel lockers as your installation requires. Simply begin with an all tenant standard module found on page 37, and modify it by placing any of the various door sizes and types found in the chart below.
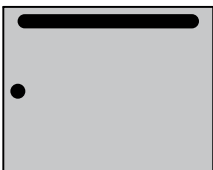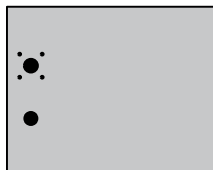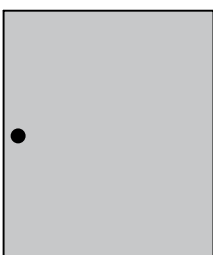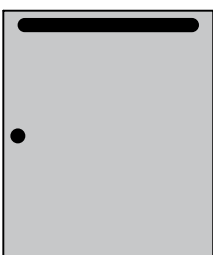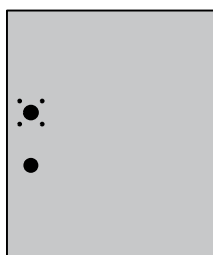
To quickly design your custom horizontal mailbox installation, Florence has developed an easy-to-use Revit mailbox configurator which is unique to the industry. This do-it-yourself online tool provides the opportunity for you to customize your configuration.
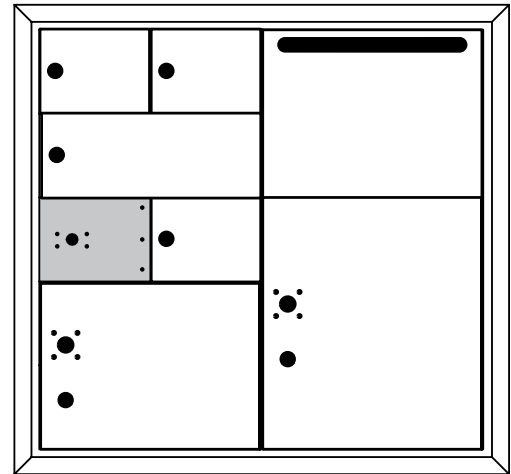
ProTip Our configurator tool does the math for you, provides a drawing and even allows you to submit your creation for quote!

COMPARTMENT OPTIONS   Configurable units available in cabinet sizes 2 - 5 Wide and 5 - 7 High.

	Tenant Compartments	Collection Compartments	Parcel Locker Compartments
1400 One-High, One-Wide (5" H x 6-3/8" W)	NOTE: Tenant compartment ID options include plastic number slot or engraving.	NOTE: Collection compartments are available with or without an access lock and can be engraved.	
1403 One-High, Two-Wide (5" H x 12-7/8" W)			NOTE: Parcel locker ID options includes engraving.
1404 Two-High, Two-Wide (10-3/8" H x 12-7/8" W)			
1406 Three-High, Two-Wide (15-3/4" H x 12-7/8" W)			

1400 Horizontals (STD-4B+) Modules Preconfigured

APPROVED REPLACEMENT PRODUCT

5 DOORS HIGH

Actual: 28" H / Rough Opening: 28-1/4" H

140052A* 140053A* 140054A* 140055A* 140054DA 140054PLA 140055PLA 1400550UA
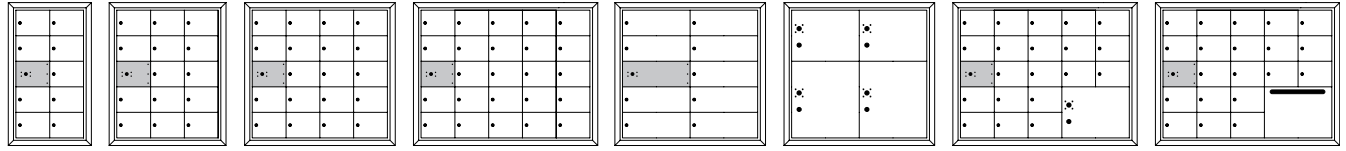
MODEL	140052A*	140053A*	140054A*	140055A*	140054DA	140054PLA	140055PLA	140055OUA
# Mailboxes (Total)	9	14	19	24	9	0	20	20
# Parcel Lockers (Total)	0	0	0	0	0	4	1	0
# Collection	0	0	0	0	0	0	0	1
Actual Width	14-3/8"	20-3/4"	27-1/4"	33-5/8"	27-1/4"	27-1/4"	33-5/8"	33-5/8"
Rough Opening	14-5/8"	21"	27-1/2"	33-7/8"	27-1/2"	27-1/2"	33-7/8"	33-7/8"

6 DOORS HIGH

Actual: 33-3/8" H / Rough Opening: 33-5/8" H

140062A* 140063A* 140064A* 140065A* 140064DA 140064PLA 140065PLA 1400650UA
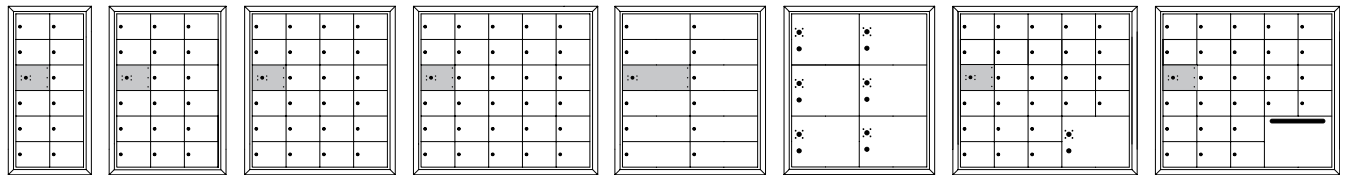
MODEL	140062A*	140063A*	140064A*	140065A*	140064DA	140064PLA	140065PLA	140065OUA
# Mailboxes (Total)	11	17	23	29	11	0	25	25
# Parcel Lockers (Total)	0	0	0	0	0	6	1	0
# Collection	0	0	0	0	0	0	0	1
Actual Width	14-3/8"	20-3/4"	27-1/4"	33-5/8"	27-1/4"	27-1/4"	33-5/8"	33-5/8"
Rough Opening	14-5/8"	21"	27-1/2"	33-7/8"	27-1/2"	27-1/2"	33-7/8"	33-7/8"

7 DOORS HIGH

Actual: 38-3/4" H / Rough Opening: 39" H

140072A* 140073A* 140074A* 140075A* 140074DA 140074PLA 140075PLA 1400750UA
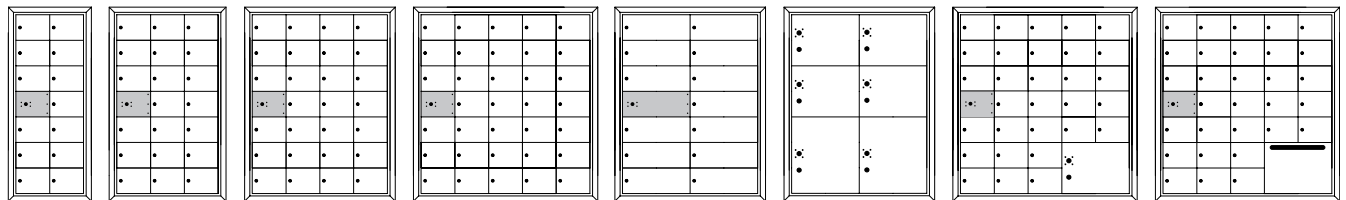
MODEL	140072A*	140073A*	140074A*	140075A*	140074DA	140074PLA	140075PLA	140075OUA
# Mailboxes (Total)	13	20	27	34	13	0	30	30
# Parcel Lockers (Total)	0	0	0	0	0	6	1	0
# Collection	0	0	0	0	0	0	0	1
Actual Width	14-3/8"	20-3/4"	27-1/4"	33-5/8"	27-1/4"	27-1/4"	33-5/8"	33-5/8"
Rough Opening	14-5/8"	21"	27-1/2"	33-7/8"	27-1/2"	27-1/2"	33-7/8"	33-7/8"

NOTES:

Standard modules noted with an asterisk (*) are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See pages 38 for compartment size definitions and configurable options.

All model numbers listed are for standard front-load modules; add -SP for custom modules at the end of the number.

1600/1700
Series Horizontals
FOR PRIVATE DELIVERY

A favorite of University housing managers, this indoor solution helps keep your mail area organized. Available in front-loading (1600 series) or rear-loading (1700 series) units, each module provides a lot of compartments in a small space. Since these are private delivery mailboxes, they are not constrained by postal installation regulations and therefore have no minimum or maximum mounting height requirements.

STANDARD FEATURES

- Recess-mounted
- Anodized aluminum finish
- 5-pin cylinder tenant cam lock with two keys (1,000 key changes)
- Snap-on outer trim kit (available by request)
- Clear plastic number slots or engraved numbers

OPTIONAL FEATURES

- Dark Bronze powder coat color finish
- Hinged rear doors with private lock (for 1700)
- Configurable door sizes and layout options

Plastic Number Slot: Number slots are 5/8"H x 2"W. (Available on tenant compartment doors only.)

Engraving: Custom engraving utilizes the USPS Standard US Block font and is 3/4" tall. All engraving can include up to 5 characters in one line per door.

Door Size: All standard units contain one door size. If you need more than the standard configurations shown on pages 42-43, our easy-to-use online configurator allows you to complete your project from the full range of size options.

4"
5"

**1600/1700
1H x 1W**
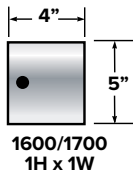
florencemailboxes.com/configure

Rear-load mailboxes (1700 series) have an exposed back for easy distribution, so keep in mind during planning that additional space will be necessary for a secure room behind the installation. Access to the room may be restricted and easily accessed using a key keeper (see page 36) with a private lock.

Note: Horizontal mailbox installations should be protected from direct exposure to the weather; Florence is not responsible for damage caused by weather conditions as these products are rated for indoor use only.

LOCK DETAIL

Cam-lock is standard on all 1600/1700 horizontal mailboxes and comes with two keys (1,000 key changes).

K30809

For lock maintenance, only graphite type lubricants are recommended on product locks. For additional assistance with locks, contact your local locksmith.

Configurable Modules
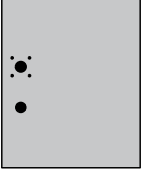
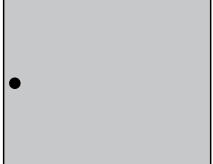Go beyond the standard and create your own custom mailbox!
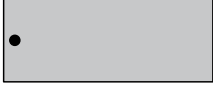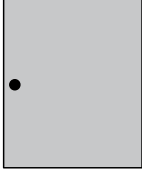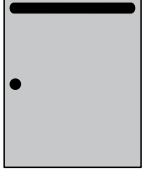
To quickly design your custom horizontal mailbox installation, Florence has developed an easy-to-use mailbox configurator which is unique to the industry. This do-it-yourself online tool provides the opportunity for you to place the doors not only where you want them, but with as many as you want (see door options in chart below). Our configurator tool will do the math for you, provide a drawing, and even allows you to submit your unique creation for quote!

So go ahead and add multiple collection compartments - it's your design!

florencemailboxes.com/configure
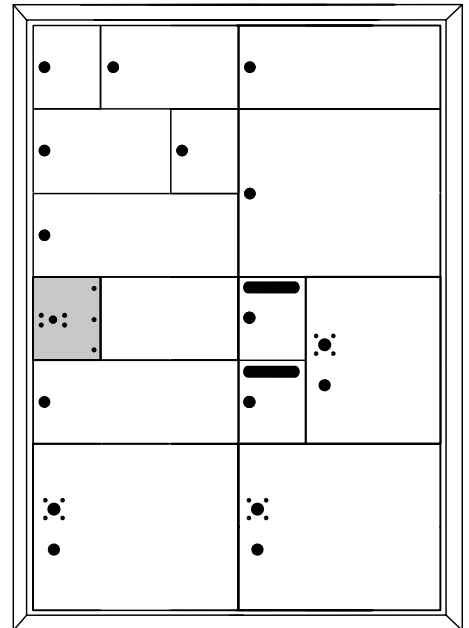
COMPARTMENT SIZES Configurable units available in cabinet sizes 3 - 6 Wide and 7 - 12 High.

	Tenant Compartments	Collection Compartments	Parcel Locker Compartments
1600/1700 One-High, One-Wide (5" H x 4" W)	NOTE: Tenant compartment ID options include plastic number slot or engraving.	NOTE: Collection compartments are available with or without an access lock and can be engraved.	
1603/1703 One-High, Two-Wide (5" H x 8-1/16" W)			
1605/1705 One-High, Three-Wide (5" H x 12-1/8" W)			NOTE: Parcel locker ID options includes engraving.
1604/1704 Two-High, Two-Wide (10-3/8" H x 8-1/16" W)			
1607/1707 Two-High, Three-Wide (10-3/8" H x 12-1/8" W)			

1600/1700 Series Horizontals Preconfigured Modules

7 DOORS HIGH

Actual: 38-3/4" H / Rough Opening: 39" H

160073A   **160074A**   **160075A**   **160076A**
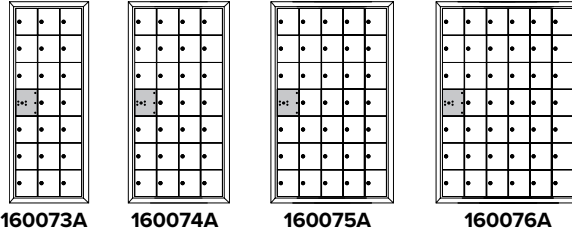
MODEL	160073A	160074A	160075A	160076A
# Mailboxes (Total)	20	27	34	41
Actual Width	13-3/4"	17-13/16"	21-7/8"	25-15/16"
Rough Opening	14"	18-1/16"	22-1/8"	26-3/16"

8 DOORS HIGH

Actual: 44-3/16" H / Rough Opening: 44-7/16" H

160083A   **160084A**   **160085A**   **160086A**
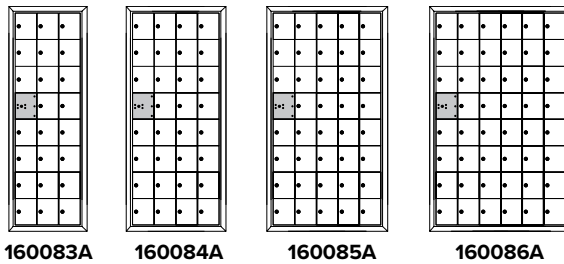
MODEL	160083A	160084A	160085A	160086A
# Mailboxes (Total)	23	31	39	47
Actual Width	13-3/4"	17-13/16"	21-7/8"	25-15/16"
Rough Opening	14"	18-1/16"	22-1/8"	26-3/16"

9 DOORS HIGH

Actual: 49-9/16" H / Rough Opening: 49-13/16" H

160093A   **160094A**   **160095A**   **160096A**
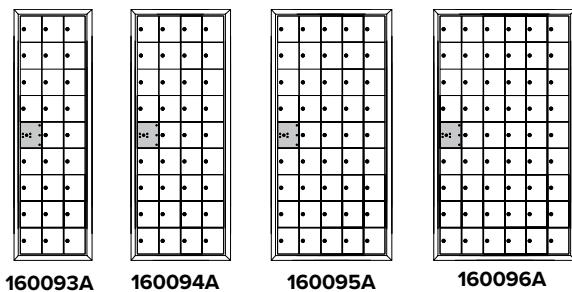
MODEL	160093A	160094A	160095A	160096A
# Mailboxes (Total)	26	35	44	53
Actual Width	13-3/4"	17-13/16"	21-7/8"	25-15/16"
Rough Opening	14"	18-1/16"	22-1/8"	26-3/16"

NOTES:
All standard horizontal mailbox modules shown above are also available in rear-load.
All model numbers listed are for front-load modules; change the first four numbers from 1600 to 1700 for rear-load modules and increase the max number of mailboxes by one.

1600/1700 Series Horizontals Preconfigured Modules

10 DOORS HIGH

Actual: 55" H / Rough Opening: 55-1/4" H

1600103A 1600104A 1600105A 1600106A
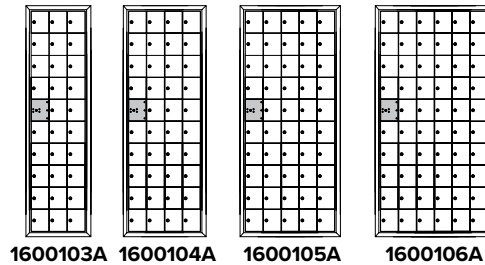
MODEL	1600103A	1600104A	1600105A	1600106A
# Mailboxes (Total)	29	39	49	59
Actual Width	13-3/4"	17-13/16"	21-7/8"	25-15/16"
Rough Opening	14"	18-1/16"	22-1/8"	26-3/16"

11 DOORS HIGH

Actual: 60-3/8" H / Rough Opening: 60-5/8" H

1600113A 1600114A 1600115A 1600116A
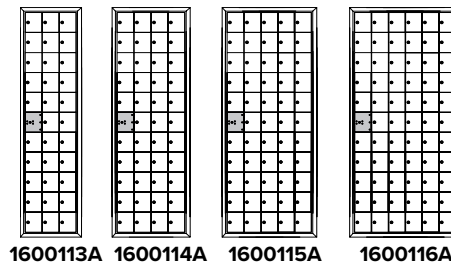
MODEL	1600113A	1600114A	1600115A	1600116A
# Mailboxes (Total)	32	43	54	65
Actual Width	13-3/4"	17-13/16"	21-7/8"	25-15/16"
Rough Opening	14"	18-1/16"	22-1/8"	26-3/16"

12 DOORS HIGH

Actual: 65-13/16" H / Rough Opening: 66-1/16" H

1600123A 1600124A 1600125A 1600126A
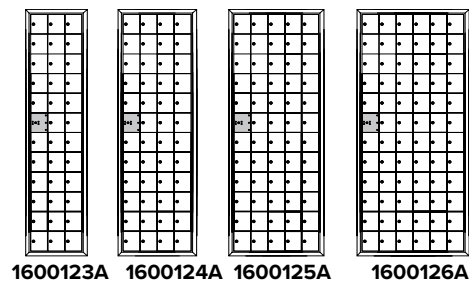
MODEL	1600123A	1600124A	1600125A	1600126A
# Mailboxes (Total)	35	47	59	71
Actual Width	13-3/4"	17-13/16"	21-7/8	25-15/16"
Rough Opening	14"	18-1/16"	22-1/8"	26-3/16"

NOTES:

All standard horizontal mailbox modules shown above are also available in rear-load.

All model numbers listed are for front-load modules; change the first four numbers from 1600 to 1700 for rear-load modules and increase the max number of mailboxes by one.

1250 Vertical Mailboxes

USPS APPROVED REPLACEMENT PRODUCT

PRODUCT FEATURES

Vertical mailboxes have been a staple for mail delivery in small apartment communities for decades. Vertical mailboxes can be used for Postal Delivery only when they replace older vertical mailboxes for one-to-one replacement purposes. Over the years, postal regulations have changed and these mailboxes are no longer approved for new construction. These units are top-loading and should be protected from the weather.

STANDARD FEATURES

- Top-load/front-load
- Recessed- or surface-mounted
- Prepared for USPS installed Master Lock
- Mailbox material: Anodized aluminum
- Surface collar material: Silver powder coated steel
- 5-pin cylinder cam locks with two keys (1,000 key changes)
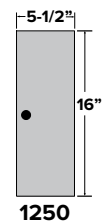- Name and number ID card holders

florencemailboxes.com/vertical

LOCK DETAIL
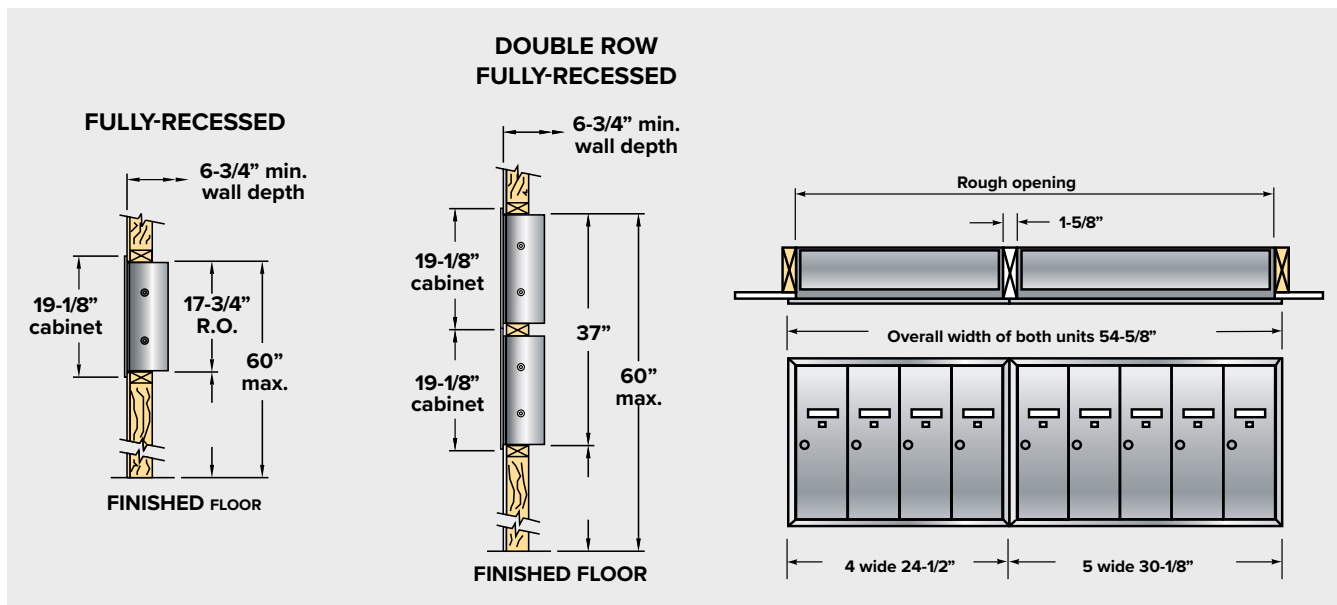
The 1250 vertical series comes standard with a K30809 lock.

K30809

DOOR SIZE

The 1250 vertical series mailbox is pre-configured with one door size.

5-1/2"
16"
1250

FULLY-RECESSED

6-3/4" min. wall depth

19-1/8" cabinet

17-3/4" R.O.

60" max.

FINISHED FLOOR

DOUBLE ROW FULLY-RECESSED

6-3/4" min. wall depth

19-1/8" cabinet

19-1/8" cabinet

37"

60" max.

FINISHED FLOOR

Rough opening

1-5/8"

Overall width of both units 54-5/8"

4 wide 24-1/2"

5 wide 30-1/8"

1250 Vertical Mailboxes

1250-3HA

1250-4HA

1250-5HA

1250-6HA

1250-7HA

VERTICAL MAILBOX ALL CABINETS: 19-1/8" H 6-1/8" D				
Single Row	Double Row	Layout Per Row	Wall Cut Width	Overall Width
3	6	3	17-1/2"	19"
4	8	4	23"	24-1/2"
5	10	5	28-5/8"	30-1/8"
6	12	6	34-1/8"	35-5/8"
7	14	7	39-5/8"	41-1/8"
8	16	4-4	47-1/2"	49"
9	18	5-4	53-1/8"	54-5/8"
10	20	5-5	58-3/4"	60-1/4"
11	22	6-5	64-1/4"	65-3/4"
12	24	6-6	69-3/4"	71-1/4"
13	26	7-6	75-1/4"	76-3/4"
14	28	7-7	80-3/4"	82-1/4"
15	30	5-5-5	88-7/8"	90-3/8"
16	32	5-6-5	94-3/8"	95-7/8"
17	34	6-6-5	99-7/8"	101-3/8"
18	36	6-6-6	105-3/8"	106-7/8"
19	38	6-6-7	110-7/8"	112-3/8"
20	40	7-7-6	116-3/8"	117-7/8"
21	42	7-7-7	121-7/8"	123-3/8"
22	44	6-6-6-4	129-7/8"	131-3/8"
23	46	6-6-6-5	135-1/2"	137"
24	48	6-6-6-6	141"	142-1/2"
25	50	7-6-6-6	146-1/2"	148"
26	52	7-7-7-5	152"	153-1/2"
27	54	7-7-7-6	157-1/2"	159"
28	56	7-7-7-7	163"	164-1/2"
29	58	6-6-6-6-5	171-1/8"	172-5/8"
30	60	6-6-6-6-6	176-5/8"	178-1/8"

Single Row
Wall Cut Depth = 6-3/4"
Wall Cut Height = 17-3/4"
Overall Height = 19-1/8"

Double Row
Wall Cut Depth = 6-3/4"
Wall Cut Height = 37"
Overall Height = 38-1/4"

Note: Vertical mailbox installations should always be protected from direct exposure to the weather. Florence Corporation is not responsible for damage caused by weather conditions.

Surface-Mount Collar

When your mailbox installation location has limited wall depth or walls that are covered in material which makes it difficult to cut a rough opening, the 1250 vertical series has a surface-mount collar option. This collar provides a sleek, finished look for the mailbox.

6-7/8"

19-1/8" cabinet

60"

Finished wall

Finished Floor
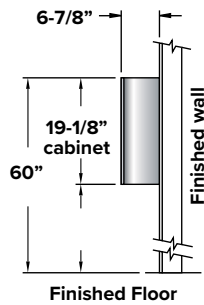
VERTICAL MAILBOX MODEL NUMBERS	
NUMBER OF COMPARTMENTS	SURFACE MOUNT MODEL NUMBER
3	12503SMSHA
4	12504SMSHA
5	12505SMSHA
6	12506SMSHA
7	12507SMSHA

Centralized Mail Delivery Equipment Options

Centralized mail delivery provides delivery and collection services to a number of residences from a centrally located installation – whether in a single-family or multi-family community.

The U.S. Postal Service specifies centralized mail delivery in nearly all new construction, single-family or multi-family, because it is the most efficient method of providing the best service, which helps keep the cost of mail service affordable.

Centralized mail delivery equipment can be in the form of any "clustered" style of mailboxes including free-standing, pedestal mounted Cluster Box Units (CBU), or other Standard 4C (STD-4C) compliant mailboxes mounted in or on a wall.

It is vital that subdivision regulations and other community planning guidelines address the need to review and include common space planning for centralized mail delivery equipment.

Check with local postal officials prior to planning any mailbox installation to ensure local requirements and proper placement is included in the overall design plan.

Find a complete list of USPS Approved manufacturers, a local Post Office®, and the proper postal official nearest you at USPS.com or email Delivery.Growth@USPS.gov.

USPS National Delivery Planning Guide for Builders and Developers

To review USPS planning guidelines that apply to your specific project, download the guide from USPS Growth Management at **www.USPS.com** and click on About USPS/What We are Doing/ Current Initiatives/Growth Management.

Ensuring adequate space and convenient locations for your customer's mail service by planning early for mail delivery in your new development is simply good planning. When you have questions, the Florence team is here to assist every step of the way.
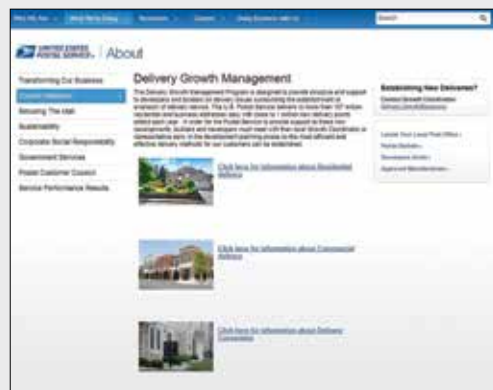
CASE STUDIES

Learn how Florence's mail and package delivery solutions have helped these communities increase resident satisfaction.

 florencemailboxes.com/case-studies

Centralized mail equipment becomes an integral part of a community's design when well planned in compliance with important regulatory requirements

Kingstowne, Arlington, VA - Mail and package delivery equipment replacement project increases resident satisfaction, improves mail carrier efficiency and enhances property value

Flatbush Gardens, Brooklyn, New York - Replacement project converting an outdated inefficient mailroom to convenient modern cluster boxes
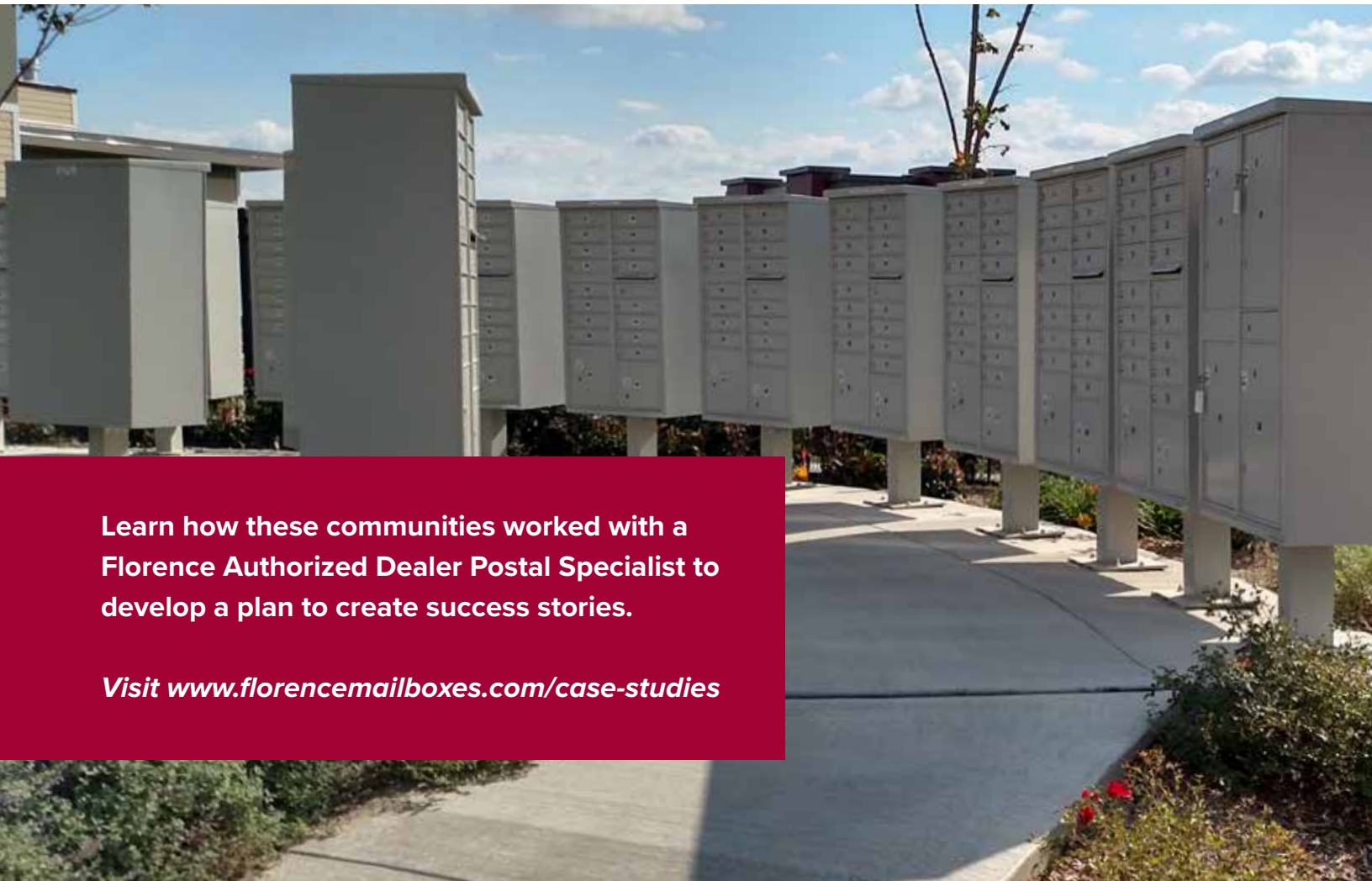
Learn how these communities worked with a Florence Authorized Dealer Postal Specialist to develop a plan to create success stories.

Visit www.florencemailboxes.com/case-studies

Our toolkits for industry professionals are pre-loaded to ease your project planning. Select from do-it-yourself online tools or contact us for personalized assistance.

florencemailboxes.com/toolkits

Architect Toolkit

Florence has been included in master specs for decades and is pleased to be specified in over 80% of all projects needing Section 10 55 00 postal specialties in the United States. Whether you need continuing education credits, assistance in navigating current postal regulations, product specific CAD drawings or BIM objects, or written specifications; Florence is here when you need us!

Builder/Developer Toolkit

Whether you need something onsite immediately or are planning for your next project, we've gathered basic resources to help you along the way.

Quickly and easily translate a centralized mailbox installation from an architectural spec for bid, source in stock cluster box units, or learn how mandatory postal regulations and centralized mail delivery may affect your project.

USPS Toolkit

This specialized toolkit is designed to provide our USPS customers with quick access to Florence product-related information needed for internal uses as well as for USPS customers that may be requesting advice about their own mailbox installations.

Property Manager Toolkit

Simplified resources to replace or upgrade existing mailboxes, find parts, manage keys or add accessories like a recycling center for resident convenience.

Design and Service Support
ONLINE RESOURCES, DESIGN ASSISTANCE & MORE!

Exceptional Customer Service

florencemailboxes.com/customerservice

Florence Corporation is proud to provide a complete support team to serve your needs. Not only are our friendly customer service representatives ready to assist you in locating an Authorized Dealer or answering your product questions, but a full team of engineering, design, manufacturing, quality, marketing, and sales professionals are available to answer your questions too.

Our dedicated team will:
- Ensure your project includes the correct product to solve your centralized mail delivery needs
- Help guide you through current postal regulations
- Assist you in determining the correct product solution for your existing mailbox installation that may need replacing or refurbishing
- Connect you with the right partner who will find you the right product solution

As your partner in mailbox and package solutions since 1934, Florence understands the importance of personalized service.

Authorized Florence Dealer Network

florencemailboxes.com/dealer-network

To ensure your project goes smoothly from conception to construction, our nationwide network of Authorized Florence Dealers is ready to assist you every step of the way:

- Quote information on large jobs
- Help you select the right products for your project
- Provide technical assistance, and even in some cases install everything for you.

Florence Dealers can:
- Assist with replacement and refurbishment of current mailbox installations
- Help navigate local postal requirements to ensure mail delivery is not disrupted for your tenants
- Work with your local resources to ensure proper placement for new malbox installations

By purchasing products directly through factory-authorized distributors, you are guaranteed local, friendly service to help guide you throughout the entire process; providing you with a trusted resource even after the sale.

Superior Architectural Resources

Florence has a long standing tradition of providing architects with the tools they need to complete the job right the first time; conveniently accessed from the Architects Toolkit. Whether you need continuing education credits, assistance in navigating current postal regulations, product specific CAD drawings or BIM objects, or written specifications; Florence is here when you need us.

- If utilizing Revit, our BIM objects can easily be pulled into your projects through the Library without leaving the program; or, they can quickly be downloaded directly from the Florence website.

- A short 'how-to' video is also available to guide you through customizing your Florence BIM mailbox objects so they fit your exact project needs.

- Written specifications are available from the website in both .doc and .rtf format.

Florence Corporation has been included in master specs for decades and is pleased to be specified in over 80% of all projects requiring Section 10 55 00 Postal Specialties. Other names we may be listed under include: Auth, Auth-Florence, Auth-Electric, American Device, Cutler, Florence, Florence Corporation, and Florence Manufacturing.

Florence Product Configurator

The online Florence Product Configurator helps you design the perfect mailbox layout to meet your project specifications. Whether you are building a new mail center or replacing existing mailboxes, we've provided the options to fit your needs.

Choose your product line, use our drag-and-drop system to design your layout, and then set your numbering schedule.

The Configurator can help select mailbox solutions based on a few simple questions while in Wizard Mode, or allow you to build a completely custom solution that fits your individual project needs while in Power Mode. There is even a Postal Approved Only Mode to ensure you create an approved installation.

Your final creation will be conveniently emailed to you with both CAD and Revit formats for placement in your project and easily quoted by an Authorized Florence Dealer for costing purposes.

Architect Continuing Education

We offer both in-person lunch-and-learns and online courses so you can choose your preferred method of learning about best practices that will make centralized mailbox and package delivery specification easy. Visit our Architect Toolkit to access our AIA accredited course or to contact us to arrange an in-person learning session with your team.
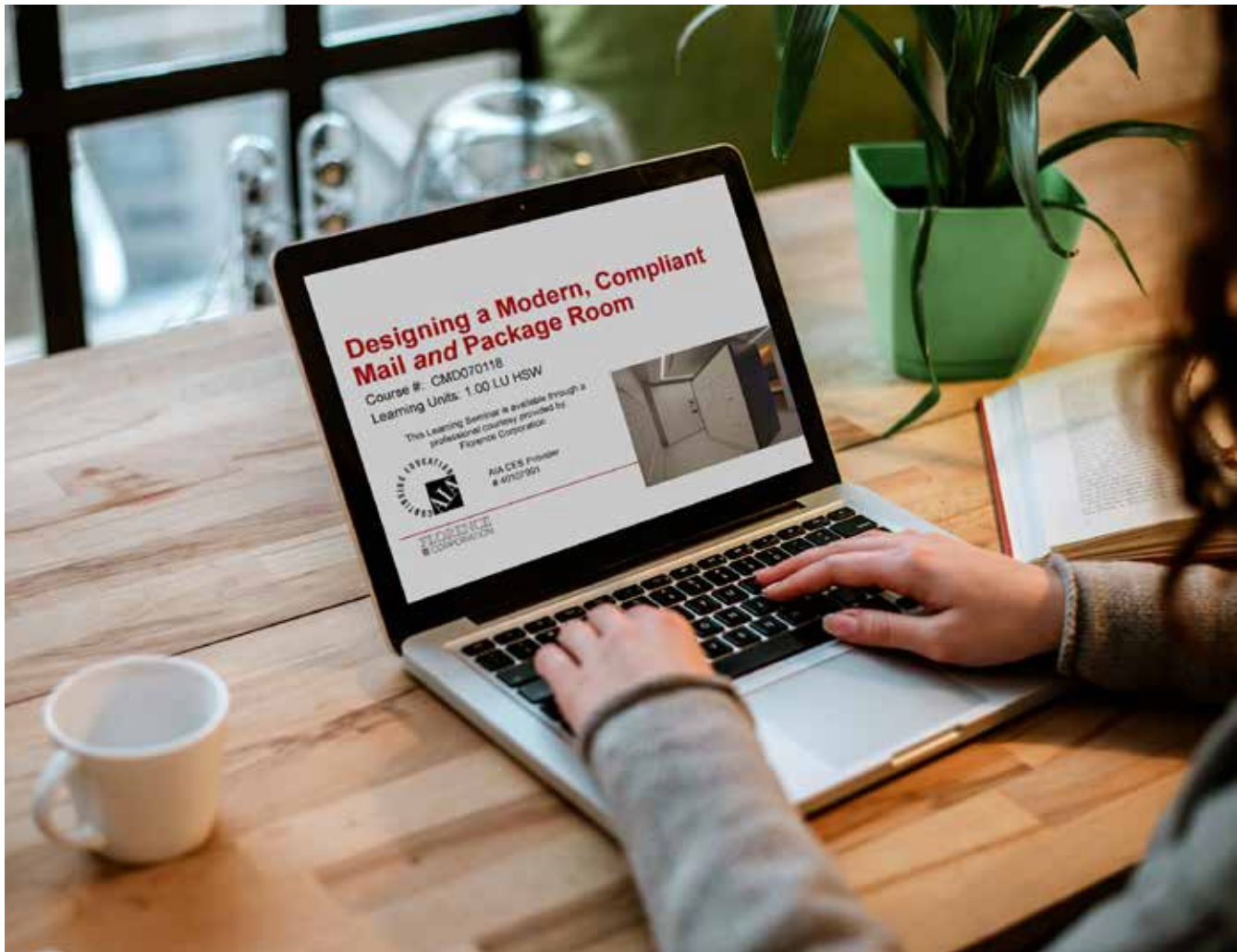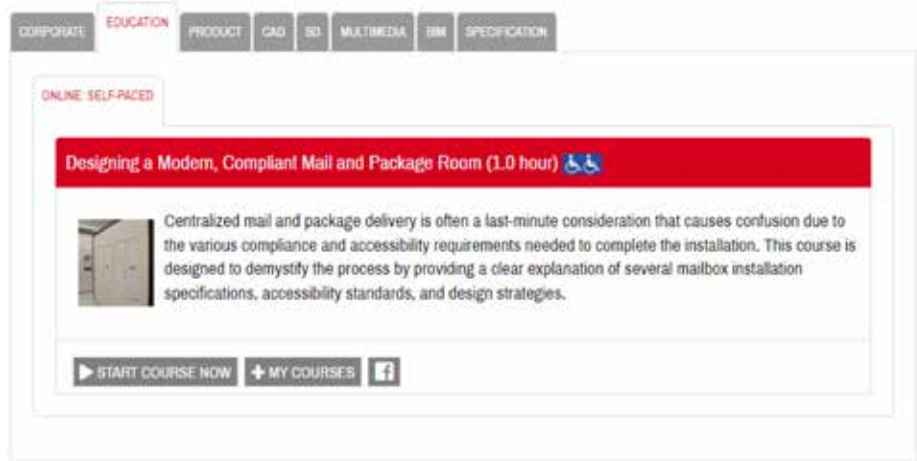
When planning a mail and package delivery area, it is essential to design in sufficient space for accessibility/turn-around for residents and parcel carriers including carts used in delivery or pickup of packages.

Replacement Parts
IMPORTANT PRODUCT INFO

Product and Manufacturer Serial Tags

When attempting to determine what replacement parts you may need, begin by simply reviewing the labels attached to the product. Typically the manufacturer contact information can be found on labels either on the front lower right, or back of the product. If no label exists, just take a photograph of the product and email it to us, we'll help you identify exactly what you are looking for!

U.S. MAIL

U.S. PATENT NO. 7,748,606
OTHER PATENTS ARE PENDING

FLORENCE CORPORATION
5935 CORPORATE DRIVE
MANHATTAN, KANSAS 66503
www.florencemailboxes.com
800.275.1747

USPS CONTRACT NO:	1CDSEQ-11-B-1004
USPS LICENSE NO:	1CDSEQ-08-B-0012
OEM SERIAL NO:	SN-TEST03
DATE MANUFACTURED:	DD-Mmm-YYYY

FLORENCE CORPORATION

5935 Corporate Drive
Manhattan, KS 66503
800-275-1747
florencemailboxes.com   SN-TEST03

Product Door Type

Another way to identify the mailbox type for replacement purposes is by the shape of the compartments.

The tall and skinny doors are from the vertical mailbox line (pg 44).

A square door is most likely in the horizontal mailbox lines (pg 36).

The wider rectangular doors are in CBU (pg 6) or 4C (pg 10).

Replacement Parts

Looking to repair your older mailboxes? Chances are Florence can bring new life to the unit with replacement parts such as doors, locks, keys, and various standard parts. When the situation calls for basic repairs rather than replacing the entire unit, simply contact an Authorized Florence Dealer or visit our website for assistance.

(To find an Authorized Dealer near you, visit our online Dealer Locator.)

Replacement Keys

The loss of a mailbox key can be a frustrating experience. For emergency key situations, contact a local locksmith or hardware store. Otherwise, the entire lock mechanism for the mailbox compartment will need to be replaced. Work with your local postal carrier to gain access to the appropriate compartment as needed.

(Make sure to have manufacturer and number from the key handy for reference.)

Good to Know
IMPORTANT PRODUCT INFO

5 YEAR PRODUCT WARRANTY

Product Warranty

Florence Corporation provides a five-year warranty on its products from the date of shipment when purchased from an Authorized Florence Dealer. Full details on the warranty, as well as how to find a local product expert nearest you, can be found by visiting our website or calling us today!

florencemailboxes.com/warranty

Social Media

Follow and/or like us on the popular social media platforms so together we can further the discussion on centralized mail delivery, its products, and other topics of interest in the industry. Be sure to also check out our blog where we regularly share pertinent topics of interest as you design and install your mailbox system; and subscribe to our YouTube channel where you can find product feature and 'how-to' videos.

Made in the USA

Located in the American Heartland, Florence Corporation has proudly made centralized mail delivery and storage equipment since 1934. Our approach to manufacturing and quality control allows us to effectively and efficiently produce and ship product from our Manhattan, Kansas, facility. Our long standing American tradition and operation continues to be ISO certified for both our manufacturing and management processes as well as our environmental practices.

**florencemailboxes.com/made-in-the-usa**

Materials

All product descriptions and specifications contained herein were in effect at the time the catalog received final approval for printing. Note that not all powder coat color finishes are available on all Florence product lines; see individual product listings for details. Pantone color numbers shown with finishes are for reference purposes only. Printed colors shown may vary slightly due to printing process. As Florence Corporation continually strives for efficiencies to pass along to our customers, we reserve the right to change specifications and/or designs without notice and without liability. Where appropriate, replacement items will be maintained during potential transition.

Return Policy

All product shipments are adequately packaged, but should be thoroughly inspected upon receipt and prior to acceptance, for potential damage in transit. Returned goods will not be accepted without an RGA (returned goods authorization) number, which must be obtained from the Authorized Florence Dealer with whom you completed the transaction. In the event a product is authorized for a return, a minimum 30% restock fee will apply for standard stock products. Outbound freight and return freight is not credited as part of the return. Custom orders and orders with options cannot be cancelled and will not be accepted for return, exchange, or refund.
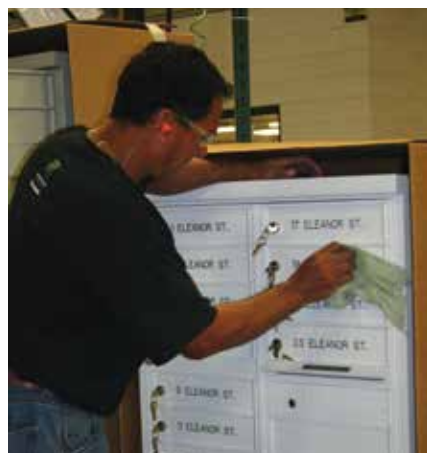
Care and Cleaning

The surface of all Florence clear aluminum or powder coated products may be cleaned of dirt or grime with a soft cloth dampened with any mild detergent or properly diluted biodegradable, water-based cleaner, such as "Simple Green™".

Wipe from top to bottom to avoid run-down. Avoid use of abrasives, which might damage the product surface. Rinse with plain water and dry. Avoid cleaning during extreme temperature conditions. Matching touch-up paint products may be available from an Authorized Florence Dealer for products which utilize powder coating.

Full details can be found at:

florencemailboxes.com/cleaning

Your Trusted Partner in Commercial and Residential Centralized Mailbox Designs for Over 85 Years!

Like all great stories, ours started in a garage. Elbow grease, a sweaty brow. It's that kind of story. More than 85 years later, we're still hard at it; continually perfecting our craft, allowing you to perfect yours. You may take our products for granted. We take that as a compliment. Our products don't require attention or fuss. They're built smart, designed to work, and engineered to last.

We empower our customers with the products, the support, and the tools to design faster. Build smarter. Manage better. We understand that in a world of global commerce, demands of efficiency and last minute deadlines, you need a partner that can keep pace. You've met your match with Florence. Established. Dependable. Strong. It's not just what we make... it's what makes us.

FLORENCE
☰ CORPORATION
Established. Dependable. Strong.

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